

October 7, 2024

MARSHALL IBÁÑEZ, Chair, Crown College Representative  
MEL FABIAN, Vice Chair, Merrill College Representative  
WAHAJ AYUB, Graduate Student Representative (GSA)  
MANEL CAMPS, Provost Representative  
DIANA ESCALONA, Graduate Student Representative (GSC)  
SHIRLEY GOMEZ-MENDEZ, Oakes College Representative  
TREY GUZMAN, Kresge College Representative  
NAREH HAMO, Student Union Assembly (SUA) Ex-Officio Representative  
LAUREN MORGAN, Staff Advisory Board Representative  
FERNANDA RUIZ, Stevenson College Representative  
KATIE SABUNAS, College 9 Representative  
LISA BISHOP, Budget Analysis and Planning Ex-Officio Representative  
LUCY ROJAS, Adviser to the Committee  
VACANT, Cowell College Representative  
VACANT, JR Lewis College Representative  
VACANT, Porter College Representative  
VACANT, Rachel Carson College Representative

**RE: 2024-2025 Student Fee Advisory Committee Charge Letter**

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2024-2025 academic year. SFAC is an important advisory body. I look to the committee to serve as the primary avenue for providing student recommendations on using Student Services Fee and Measure 7 and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Vice Chancellor for Student Affairs and Success (VCSAS) in efforts to determine the attitudes of the student body on matters pertaining to student fees;
- To review and provide recommendations regarding programs supported by the Student Services \ Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the VCSAS; and
- To advise the VCSAS on other questions regarding campus-based student services and programs within the Committee's purview consistent with the Guidelines for Implementing the Student Services Fee Portion of the University of California Student Fee Policy.

SFAC membership includes Ten undergraduate students recommended by SFAC and appointed by the SUA’s Student Committee on Committees, two graduate students appointed by the Graduate Student Association and the Graduate Student Commons, one staff at-large representative recommended by the Staff Advisory Board, and one faculty at-large appointed by the Council of Provosts. In addition, the committee will include several non-voting members: an *ex-officio representative* from the Student Union Assembly, an *ex-officio representative* of the Planning and Budget Office, and advising and staff support from the Division of Student Affairs and Success. For more information about SFAC’s process, terms of service, responsibilities of the committee chair and vice chair, orientation handbook, and other resources, please review the SFAC [webpage](#).

For 2024-2025, I am charging SFAC with the following activities:

- Review proposals for funding submitted by student governments, student organizations, and campus units and programs using a data-driven approach, criteria, and metrics, and finalize recommendations on allocations of one-time Student Services and Student Programs (Measure 7) Fees and Equity in Mental Health Fees as follows:

<b>EMH/19986</b>	<b>SSF/20000</b>	<b>Total</b>
\$136,630	\$449,181	\$585,811

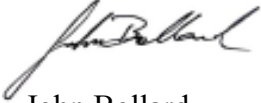
As I discussed with the Chair and Vice Chair, the campus is managing a significant budget deficit and it is unclear what SFAC’s future funding will look like. I urge you to engage in thoughtful and careful planning on how you want to approach this year’s funding call while contextualizing the next few years as well. We know for certain that the campus will make an allocation of \$300,000 of Student Services Fee at least through 2025-2026. Measure 7 is more uncertain as you will notice no new allocation was received this year.

- As requested, review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects, and other facility projects; and make recommendations on allocations for facility-related projects.
- Review summer 2024 campus-based student fees and recommend allocations for projected summer 2025 fee funding.
- Review all proposed referenda measure(s) for the spring 2025 election cycle and document the official opinion of the committee.
- Convene sub-committees on an ad-hoc basis on topics the SFAC is interested in engaging in for further discussion.
- Determine an appropriate method for reviewing departments previously funded through the SFAC annual funding call process.

- Engage quarterly with the University of California Council on Student Fees.

Thank you for agreeing to serve the campus in this important capacity. I look forward to meeting with the committee in the fall quarter.

Sincerely,

A handwritten signature in cursive script, appearing to read "John Bollard".

John Bollard

Acting Vice Chancellor for Student Affairs and Success