**Student Fee Advisory Committee**

**Meeting Agenda**

**November 15th, 2022**

**1-2:30pm**

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Present: Andy, Bara, Charlene, Diana, Flora, Gabrielle, Jhertau, Katie, Liz, Stephani, Lydia

1. Welcome & Check-In
	1. c Check-In Prompt:
		1. Name, Space, Year, Pronouns and Major (if comfortable/applicable)
		2. What do you do to de-stress?
2. Approval of Agenda and [SFAC\_Minutes\_110722](https://docs.google.com/document/d/1j09fZSJGdj_ay4L2GuIWzKAfz_y0y23BHwXAQ7drX9Q/edit?usp=share_link)
	1. Bara motions to approve the agenda, Jhertau seconds. Motion passes.
	2. Flora motions to approve the minutes, Bara seconds. Motion passes.
3. Announcements & Updates
	1. Orientation meeting upcoming
		1. [2020 Orientation Video](https://drive.google.com/file/d/1bTDWd-DVdmi24TTIVCHCLJlqCXcIlJ__/view?usp=sharing)
	2. Resources
		1. Charge Letter
		2. [SFAC Handbook & Bylaws](https://drive.google.com/file/d/1xQXRXe-JLi37dsjVuMTKbirvP3VIHP3m/view?usp=sharing)
		3. [SFAC Google Drive](https://drive.google.com/drive/u/0/folders/0ABUg3XoO_6LbUk9PVA)
		4. [SFAC website](https://sfac.ucsc.edu/)
	3. Member updates
		1. SFAC orientation
			1. The date for the orientation is: <https://doodle.com/meeting/participate/id/eE8P7Zgd>
		2. CSF is upcoming! This is the UC-wide committee meeting where all campus reps discuss current issues.
4. Addition section on mental health to the application
	1. [EMH Funding Application](https://docs.google.com/document/d/1axAKe9VHD3KuWz4fBYrEMeA9_is_aopK3RLe-b-sG7A/edit?usp=share_link); [EMH Website](https://studentsuccess.ucsc.edu/what-we-do/equity-in-mental-health-funding/index.html)
		1. This was inspired by the SFAC application and used for last year’s applicants.
		2. The committee reviews the application questions.
	2. Formulate questions for Mental Health Section:
5. Resume & Finalize Qualtrics activity in main room
	* 1. [2022-2023 SFAC Proposal Application](https://docs.google.com/document/d/10iVqLiW6BcJHv5xswurHNuHbJZnr6aHy4I_feE-dJgo/edit?usp=drivesdk)
			1. Charlene suggests releasing the application on Wednesday 11/23 in order to finalize the application materials on the 22nd.
				1. Andy asks how the workshop timing would work.
				2. Charlene asks how the committee feels about dates? Jhertau prefers the weekdays for folks’ attendance, possibly the week after Thanksgiving. Andy suggests Wednesday, Liz suggests the week of Nov 3 - Dec 2.
		2. The committee has allocated $710,384 for SSF/M7 funding and $90,000 in EMH funding EMH funding.
		3. Timeline: Finalized by Week 8 and released November 21st.
		4. Breakout rooms One and Two

*Each group will review the questing under their assigned sections and write them in any other color. The breakout rooms will last 20mins and after we shall return to the main room do discuss suggestions and changes as a group.*

* + - 1. Link to budget sheet:[2022-2023 SFAC Budget Template.xlsx](https://docs.google.com/spreadsheets/d/1ys7A75jv3dgHS1n9kNMcLWrVjcBpOrgs/edit?usp=sharing&ouid=101508948094396600542&rtpof=true&sd=true)
				1. Review and write-in suggestions to the questions and values in these sections.
			2. Lisa asks if the committee wants to require the one template?
				1. Liz says it is helpful to read only one type of budget sheet, Katie agrees.
				2. No member disagrees with standardizing the template.
1. Summary of last week's changes
	1. Should we delay release of application by 2 days so we have an additional meeting time before release? So should we release the application on the 23rd of November?
	2. Begin to write them in new document so we can have a qualtrics form made.: [Final copy 2022-2023 SFAC Proposal Application](https://docs.google.com/document/d/1CtM4-mgRDKYWJQsLXj6j19AP4SHI76359_ooCmyFR3o/edit?usp=sharing)
		1. Charlene leads the group in editing the application.
2. Review and discuss [Memorandum](https://docs.google.com/document/d/1zeK52aZImkuPceT5XjF5ExbM4YfbASD0iGLOaHjgFTA/edit)
	* 1. Determine dates for workshop
			1. Workshop one November:
			2. Workshop two January:
3. If time permits: Brainstorm future guests and topics
4. Adjournment
	1. Stephanie motions to adjourn, Bara seconds. Motion passes.