

Student Fee Advisory Committee
Meeting Minutes
November 4, 2024
Kerr 61 or Zoom
12:30 - 2:00 pm

Zoom: <https://ucsc.zoom.us/j/95622314123?pwd=5VWcllvoBuwmAnafdwlnowPaBQ1LWB.1>

Attendees: Marshall, Trey, Katie, Nareh, Shirley, Lucy, Lisa, Manel

1. Welcome and Introductions
 - a. Members introductions: Name, Pronouns, Year, Major, and Space.
 - b. Order: Cowell, Stevenson, Crown, Merrill, Kresge, Porter, Oakes, RCC, C9, JRL, GSA, GSC, SAB, Provost, SUA, Lisa, Lucy
2. Approval of Agenda & 10/28/24 [Minutes](#)
 - a. Trey motions to approve the agenda and minutes. Katie seconds the motion. No objections. Motion carries.
3. Announcements & Updates
 - a. Meeting updates
 - i. November 11th meeting canceled due to Veterans Day (University is closed this day). Lucy has removed the meeting from the calendar.
 - ii. December 2nd meeting canceled as some folks will be traveling following the Thanksgiving holiday. Lucy has removed the meeting from the calendar.
 - b. SCOC is up and running - we hope to hear soon about appointments to SFAC
 - i. We still have four seats to fill for this year, for the undergraduate student reps.
 - ii. Nareh shares that [Lucy will add here - I took a picture of the chat]
4. 2024-2025 Funding Call
 - a. Timeline
 - i. [SFAC Fall Funding Call Timeline](#)
 - b. Final Review and Approval of Application
 - i. [2024 - 2025 SFAC Funding Proposal Final Draft](#)
 1. Marshall provides an overview of the main updates that have been made in comparison to last year.
 2. Manel motions to approve the application for the funding call. Trey seconds the motion. Motion carries.
 - ii. [Link to Google Form](#)
 1. Lucy gives access to everyone as collaborators to the Google form. Please review and let us know if there are any changes.
 2. We could update FOAPAL to read "account code"

3. Marshall suggests editing the language at the very end in Section 10..."I understand that I will not be eligible."
- c. Final Review and Approval of Funding Call Memo
 - i. [2024-2025 SFAC Funding Call Memorandum](#)
 1. Marshall explains that the letter reflects that the memo reflects the changes that we discussed last week.
 2. Lucy mentions that she put a note in the memo about the EMH url link being broken. It will be updated asap.
 - ii. Once we schedule the workshops, this information will be added to the letter.
 - d. Workshop/Consultation
 - i. Schedule workshops
 1. Marshall explains that our plan is to have three workshops, starting next week. This would be for everyone (week 7). During Week 8 we will do a student only workshop. The idea is to promote more engagement between student organizations and SFAC. Then in Week 9 we will offer a workshop for everyone.
 - a. Week 7 Dates: November 13th, 3-4 pm via Zoom
 - b. Week 8 Dates: November 24th, 3-4 pm via Zoom
 - c. Week 9 Dates: November 26th, 12 - 1:00 pm via Zoom
 2. Even if students miss workshops, there will be consultations and they can email SFAC members
 3. Workshop calendar times will be updated to reflect the times we discussed - Marshall
 4. Katie motioned to approve the times, Marshall seconded
 5. Marshall: how to get the word out to students since some organizations have been told not to contact SFAC about funding
 - a. Flyers -Shirley
 - b. Email programs office and they will put up flyers
 - c. *\$25 to be set aside for copies going to each college*
 - d. Marshall motioned to set aside \$25 for copies, Trey seconded (may or not be spent depending on what Programs says)
 - ii. [Slide deck](#) that we used for last year
 - iii. We can update this year's slide deck to include data that Maddie shared in her presentation.
 1. [SFAC Analysis - MJL - Presentation](#)
 2. Recapping funding call workshop and consultations
 - a. First: what SFAC is, etc.
 - b. Due dates
 - c. By the end of week 9, if an organization has not had a consultation or attended a workshop, their proposal will not be considered
 - d. Next, advise them on how to structure priorities; what does SFAC look for when considering funding?
 - e. Basic needs, IMPACT

- f. 1:20 PM: Breakout rooms to discuss what we would like to see in proposals
- g. 1:30 PM: returned
- h. Slides needed more specification - Manel
- i. On the canva, there are stand-outs for commonly funded organizations and we are going to translate this data into the new funding call slides - Marshall

5. Sub-Committee Work

a. Outreach

- i. Helping Mel with Social Media
- ii. Tabling
- iii. Info events
- iv. Others?

b. Auditing

- i. Looking at fees
 - 1. Looking to decrease student life facilities and student voice fees and proper allocation of student services fee (fund-swap or other strategies to make sure orgs are compliant with measure 7)
- ii. Meeting with responsible parties
- iii. Others?
 - 1. Shirley interested in joining auditing committee; will be testing the water and going to a meeting w/Marshall & Mel
 - 2. Lisa will be supporting these meetings
 - 3. Nareh also interested; Marshall is sending a when2meet to gauge attendance

c. Other Subcommittees?

6. Adjournment

Upcoming Guests/Topics:

1. Approve Google Form to request each funded unit from last year to submit a plan regarding if/how they will be moving their program forward this year. We want to learn about the impacts of budget reductions now, so we may determine if there are additional funds to put into this year's funding call.
2. Guests
 - a. Acting Vice Chancellor for Student Affairs and Success John Bollard
3. [By-Laws](#)
 - a. [From 6/6/24 meeting minutes]: *Marshall, Mel, and Lucy will draft some language and edits for the bylaws responsive to today's conversation for review next year early in fall quarter.*
4. Auditing:
 - a. Student Media Voice Fee
 - b. Student Life Facilities Fee