

Student Fee Advisory Committee
Meeting Agenda
October 27, 2021
12-2pm

Present: Brynna Downey, Mathew Sarti, Charlene Proo, Stephanie Herrera, Gloria Qiu, Lisa Bishop, Alvin Ho, Sue Carter, Vivian Pham, Kayla Gomez, Lydia Jenkins-Sieczkowski

Guest: Brian Arao

1. Welcome and Introductions
 - a. [SFAC Community Agreements](#)
2. Approval of Agenda and [10/20/2021 Minutes](#)
 - a. Mathew motions to approve the agenda, Alvin. seconds. No objections, motion passes.
 - b. Alvin motions to approve the minutes, Gloria seconds. No objections, motion passes.
3. [Funding Call](#)
 - a. [Draft of Application](#)
 - b. [Draft of Announcement Letter](#)
 - c. [Draft of Budget Template](#)
 - d. The committee goes into breakout rooms to discuss the funding call materials. Groups discussed limiting asks to only one year of funding, renaming budget template sections to be titled “priority” and notes/descriptions for each line item, adding prior year allocations, removing 5 points from student impact and assign when evaluating themselves,
4. Guest Brian Arao: [Seismic and Life Safety Fee Reserves for KZSC](#) (1:00 pm)
 - a. Lisa shares that there are currently \$3.2 million in reserves for the fee, estimated \$1.5 million in revenue. \$1.3 million will be paid to debt service.
 - b. Brian is making this request on behalf of KZSC radio to use funding to repair KZSC’s fire sprinkler system.
 - c. Inspectors determined that KZSC’s sprinkler heads were over 50 years old and needed to be immediately replaced.
 - d. Total cost of the project would not exceed \$16,680.
 - e. At any given time, KZSC has 40-60 active students in broadcasting. KZSC raises most of its operating funds.
 - f. This is only a repair and replace request, no new equipment would be added.
 - g. Alvin asks where the funding comes from? Brian clarifies that this would come from the Seismic Life Safety Fee reserve, which SFAC has advisory over.

- h. Mathew asks for the cutoff of when fire sprinklers need to be replaced? Brian says that Cosco Fire Safety Services advises 50 years for a system. Mathew asks if there are any upcoming repairs in the future? Bria says no, there are no other immediate repairs. There are longer term discussions for seismic retrofitting down the line.
 - i. Discussion:
 - i. Mathew shares that his only concern was if KZSC would need to return in the future with more asks. Lisa notes that KZSC's repairs are in discussion down the line, but have immediate needs to respond to this year.
 - 1. Lydia shares that Lucy will be speaking on some of those long term plans with the committee soon.
 - ii. Liz shares similar concerns as Mathew, and she is not sure how often the reserves are needed.
 - iii. Charlene asks if other buildings have similar issues? Lisa says that the Seismic fee is a student fee and can only go towards student spaces, other buildings have already had upgrades (Cardiff House, Bay Tree, etc). Cantu and KZSC are the remaining spaces likely to need seismic upgrades.
 - j. Charlene motions to approve the recommendation, Alvin seconds. No objections, motion passes to recommend the \$16,680 from the Seismic Life Safety Fee reserves go towards KZSC's fire sprinkler repairs.
5. Approve the [Proposed EOP Spending Plan](#) - no quorum to approve.
6. Announcements & Updates
- a. [Letter to Summer Fee Charging Units](#)
 - i. [Survey](#)
 - ii. Mathew asks what happens if folks don't respond? Worst case scenario, SFAC provides the historical percentage levels.
 - iii. Lisa shares that some units, such as Athletics and Recreation, don't charge funds in summer even though it may be stated in the referenda. It is up to the committee if they would like to reach out to units charged at 0%.
 - iv. Lisa and Brynna clarify that SFAC can advise whether or not to charge specific fees.
 - b. Join the Miscellaneous and Course Fee Advisory Committee, [MCFAC](#)
 - i. Lucy Van Doorn likes to have as many SFAC representatives as possible on this committee. There are 2 meetings per year for this committee. Brynna will be on this committee as well.
 - ii. Brynna notes that these meetings are interesting and can create impact on campus.
 - c. Outreach Subcommittee (Alvin)
 - i. [Subcommittee Sign-up & Goals](#)

- d. [SFAC 101 presentation](#) for your spaces
 - e. Other announcements
 - i. Next week is the final week to work on the funding call.
7. Adjournment
- a. Gloria motions to adjourn, Mathew seconds.

Upcoming Guests/Topics:

- Elimination of CBF Policy (Lisa and Diane Lallemand)
- [Equity in Mental Health](#) Funding (Lucy)
- DSAS Space Initiative
- Associate Vice Chancellor and Dean of Students Garrett Naiman
- SUGB, Student Union Governance Board
- On The Margins, Daniela Obeso ([coaching](#), [care circle](#))