

Student Fee Advisory Committee
Meeting Meetings
October 16, 2020

Present: Brynna Downey, Venkatesh Nagubandi, May Alvarez, Vivian Pham, Isaac Karth, Chloe Mietzel, Lucy Rojas, Sue Carter

1. Welcome and Introductions
 - a. Brynna welcomes everyone to the new year, acknowledging that this will be an unusual year for the committee operations given that we are remote. She encourages everyone to bring information to and from their spaces.
 - b. Introductions - name, pronouns, the space you represent, what you're looking forward to this year in SFAC.
2. Approval of Agenda and 6/3/20 [Minutes](#)
 - a. Isaac motions to approve the agenda. Second by Venkatesh. Motion passes.
 - b. May motions to approve the 6/3/20 minutes. Venkatesh seconds the motion.
3. Announcements & Updates
 - a. Debrief Orientation
 - i. Sunday's session was recorded and the file is available to all members and can be used to help orient new members in the future.
 - b. Debrief Fall CSF Meeting (10/11/20)
 - i. UCSA systemwide fee
 1. UCSA is pursuing a mandatory fee at all campuses in order to sustain its operations. Also, not every campus contributes the same level to UCSA dues.
 - ii. UCSA fee audit
 1. UCSA has initiated a fee audit at each campus to study each campus based fee, its use, its viability, how the fee is being used in the pandemic, etc.
 2. Debrief of meeting with SUA, Planning & Budget, Dean of Students, and SFAC (10/13/20)
 - a. UCSC's SUA EVP is the lead for the UCSA audit at our campus. Planning & Budget has offered to help with the audit as they are collecting much of that information as well.
 - b. Brynna asks if there are any comments or questions?
 - i. Isaac says that this seems to be intersecting with many of the topics we were engaged in last spring.
 - ii. May says that when we invite groups this year we should ask for detailed budgets to be shared.
 - c. Review of [Charge Letter](#)
 - i. Brynna explains that each year the Division of Student Affairs and Success charges SFAC for specific activities throughout the year. The

letter outlines the purpose of the committee, the activities that the committee will engage in throughout the year, and the amount of funding available for this year's funding call.

- ii. Lucy brings gratitude and greetings from interim Vice Chancellor Jennifer Baszile. Jennifer will be visiting with the committee later in the quarter. Jennifer met this summer with Brynna and Venkatesh and has expressed interest in hearing back from the committee regarding your funding priorities for the year.

d. [ACPA Conference](#) in March

- i. Lucy explains that the Division of Student Affairs and Success is sponsoring any interested employees to attend the ACPA national convention. The invitation is extended to SFAC members. This is a great opportunity for anyone interested in considering a career in higher education student affairs.

e. Other announcements - None

4. Fall Quarter Operations

a. Funding Call Process

- i. Every year the committee engages in a funding call. The following table demonstrates the available funds for this year's funding call.

	One-Time Funds (Available 2020-2021)	Permanent Funds (Available 2020-2021)
New SSF Allocation (20000)	\$250,000	0
New M7 Allocation (20360)	\$127,814	0
Reserves Holding SSF (20000)	\$20,922	0
TOTAL AVAILABLE	\$398,736	0

- ii. Adding \$19k SFAC carryforward to funding call budget?
 1. May asks whether we know how many proposals we may receive?
 2. Isaac asks about the possibility of holding off on making a decision on this until the winter when we know how many funding requests we receive.
 3. Venkatesh suggests that we do put the money toward the funding call because we won't likely need the funding for committee operations this year.
 4. Isaac motions to table this discussion until winter. May seconds the motion.
- iii. Keep a reserve?
 1. Should we maintain a reserve in our Student Services Fees? Brynna explains that it's a good idea to communicate in advance how much we will put toward the funding call, therefore, it would be important to determine whether we will maintain a reserve.

2. Lucy explains that the reserve from last year was \$20,922. She explains that another approach may be to approve all available funds now and then decide whether to use the carryforward toward the funding call at a later date.
 3. Venkatesh moves to apply \$398,736 toward the funding call. Isaac seconds the motion.
 4. Lucy offers that the division can apply \$1,264 toward the funding call.
 5. Venkatesh motions to accept the funds that are proposed from the Division to apply \$400,000 to this year's funding call. May seconds the motion.
- b. Summary of data from self-reflection surveys
 - c. Funding Proposal Priorities
 - i. Themes? (e.g. specific student groups, etc.)
 - ii. Categories of expenses? (e.g. focus on student employment, remote service resource)
 1. May suggests we prioritize students, access to technology, support for student internships, etc. Students are really hurting and need support.
 2. Isaac expresses that the pandemic is going to dominate our discussions this year. Students, especially student employees are need.
 3. Venkatesh asks about how we would determine eligibility. Lucy responds that there is a list of eligible units and activities that are appropriate to be funded by SSF and Measure 7.
 4. Isaac suggests that in the application we can ask how the activity that is being proposed interfaces with pandemic safety, i.e. is your event making the campus safer? As part of our due diligence, we should likely include something like this.
 - d. Funding Proposal Workshops
 - i. Table to next week.
 - e. Pandemic Unit Reports
 - i. Any guests we'd like to invite?
 1. Issac motions that we table this or discussion to the next meeting. Venkatesh seconds.
5. Other Business
 - a. Allocation Amendments
 - i. Research Center for the Americas: Students Researching Human Rights Using Open Source
 1. Awarded \$15,480. Originally: \$12,000 trainer fees, \$2,730 in conference expenses, \$750 student employment
 2. Request: \$8,000 trainer fees, \$7,480 student employment
 - a. Isaac motions to approve. Venkatesh seconds the motion.

- ii. Graduate-Undergraduate STEM Collaboration Program
 1. Awarded \$12,400 (\$12,000 for undergrad research stipends for 2 quarters, \$400 for STEM mixer expenses, no food)
 2. Request: Postpone using funds until in-person learning resumes
 - a. Isaac motions to approve the request. Venkatesh seconds. Motion passes.
 - iii. Mock Trial + Model UN
 1. Awarded \$5,000 and \$6,000 respectively for conferences
 2. Request: Use funds for virtual conferences
 - a. Isaac motions to grant request. May seconds. Motion passes.
6. Adjournment
- a. Isaac motioned to adjourn. May seconded the motion. Meeting adjourned.

Upcoming Guests/Topics:

- Associate Vice Chancellor and Dean of Students Naiman, December 4th
- Interim Vice Chancellor Jennifer Baszile, November 20th, 1:00 - 1:30 pm.