

Student Fee Advisory Committee
Meeting Agenda
October 13, 2021
12-2pm

Present: Brynna Downey, Liz Moya, Alvin Ho, Gloria Qiu, Kayla Gomez, Stephanie Herrera, Sue Carter, Vivian Pham, Charlene Proo, Lisa Bishop

1. Welcome and Introductions
 - a. [SFAC Community Agreements](#)
 - b. Check in question: Do you like horror movies? What is your favorite horror movie?

2. Approval of Agenda and [10/6/2021 Minutes](#)
 - a. Alvin motions to approve the agenda, Stephanie seconds. Motion passes.
 - b. Vivian motions to approve the minutes, Gloria seconds. Motion passes.

3. Announcements & Updates
 - a. Council of Student Fees (CSF) Updates (Charlene)
 - i. CSF is working on a campaign to increase outreach as a space and individual campus SFACs. They will be collecting ideas, strategies, and problems campuses are having in a form. CSF is creating a social media platform (instagram) to post campus and team highlights, promote individual funded programs, and explain what CSF does.
 - ii. The committee discusses the merits of starting an Instagram account to post updates and share information for transparency. Stephanie suggests forming a subcommittee to manage the account.
 - b. [Equity in Mental Health](#) Funding Call
 - i. Lydia shares that a funding call will be released soon and will be accepting proposals for each of the three tiers of equity in mental health. There is \$1.2 from UCOP to allocate.
 - c. Guests to invite?
 - i. Charlene suggests inviting SUGB to learn more about what they do.
 - d. Other announcements

4. [Slug Support](#) Allocation Amendment
 - a. [Original Request](#) from 2020-2021
 - i. Question: How much do they already have in their fund, and how much has already been used up?
 - ii. Alvin motions to approve the request, Charlene seconds. No objections, motion passes.

5. [Summer Fee Questions](#)

- a. Vivian would like to keep in mind the actual dollar amount of fee differences.
 - b. Gloria would like to ask units if they've felt they need more funding to support their services over summer.
 - c. Units won't be able to identify specific summer revenue carryforward. Summer funding goes in to the same overall budget pool.
 - d. What fee percentage would you like to be charged?
 - e. Charlene mentions the fee review from 2020, and how student groups misinterpreted how fees were being evaluated. She wants to be clear what this process would be.
6. [Funding Call](#) - Brynna explains that the sooner these details are finalized, the sooner the funding call can be released.
- a. Reserves
 - i. Brynna explains that historically, the committee has set aside reserves as "rainy day funds".
 - ii. Alvin suggests holding reserves in the \$30,000 range.
 - iii. Lisa says that the year the committee had a 1.2 million reserve, they set aside 15% in reserves.
 - iv. Liz asks if these numbers can change at the committee's discretion depending on the applications received? Brynna says yes. Liz points out that there are many departments supporting students in different ways that may need all the funding.
 - v. Alvin motions to reserve \$30,000, Charlene seconds. No objections, motion passes.
 - b. Timeline
 - i. By week 6, SFAC needs to finalize the funding call.
 - ii. Workshops will be offered to applicants to help with their proposal.
 - c. Feedback from Applicants
 - i. Brynna and the group go over questions to ask previously funded applicants.
 - d. [Draft of Application](#) & [Draft of Announcement Letter](#)
 - i. Brynna asks if there are any values that the committee would like to add to the application.
 - ii. Charlene would like a core value to be to ensure that units have an outreach plan.
 - iii. The group agrees to read the drafts during this week and provide comments.
 - iv.

	One-Time Funds (19000)	One-Time Funds (SSF)	One-Time Funds (M7)	Total (all fund sources)

FY22 Allocation (from Planning and Budget)	0	\$250,000	\$102,399.33	\$352,399.33
Carryforward (includes forfeitures from previously allocated awards)	\$1,656.95	\$56,252.50	\$128,437.87	\$186,347.32
TOTAL AVAILABLE	\$1,656.95	\$306,252.50	\$230,837.20	\$538,746.65

7. Adjournment

- a. Gloria motions to adjourn, Alvin seconds. No objections, motion passes.

Upcoming Guests/Topics:

- Elimination of CBF Policy (Lisa)
 - Diane Lallemand
- [Equity in Mental Health](#) Funding (Lucy)
- Associate Vice Chancellor and Dean of Students Garrett Naiman
- Brian Arao and KZSC request for SFAC to recommend use of seismic and life safety fee reserves for replacing and upgrading fire sprinklers - **10/27 1:00 pm**
- DSAS Space Initiative