

Student Fee Advisory Committee
Meeting Agenda
May 27, 2022
3:00 - 5:00 pm

Present: Brynna, Alvin, Andy, Bara, Charlene, Liz, Mathew, Lisa, Lucy, Lydia
Guests: Ethan, Karina, Griffin (SUGB)

1. Welcome and Introductions
 - a. [SFAC Community Agreements](#)
2. Approval of Agenda, [5/20/2022 Minutes](#)
3. Announcements & Updates
 - a. 2022-2023 Chair Elections ([Duties](#))
 - b. Funding call [improvements](#) for next year ([finalized allocations](#))
 - c. Campus budget [presentation](#), [college carryovers](#) (last week)
 - d. Volunteer to help Brynna with [individual letters](#)
 - e. Last meeting next week! In-person + food
 - f. Other announcements
4. SUGB (3:30-4)
 - a. [Questions](#)
 - b. Griffin supports SUGB by interfacing with campus departments, however he can't make any decisions without SUGB approval. SUGB's board governs the fee and funding.
 - c. SUGB is student led and funded, oversees student run spaces.
 - d. Measure 66 funds SUGB's projects. Recent expenses have included bathroom renovation, COVID-safety features, and ventilation.
 - e. The next major project will be an elevator renovation.
 - f. Mathew asks what factors are considered when researching a quote?
 - i. Can't outsource to vendors outside the system, take into consideration labor and the cost. Try to make decisions in way that will provide longevity in results.
 - g. Griffin is the person who manages the building, handles the facility projects. Sayo liaisons with other people in Quarry and the campus. Griffin works half-time with SUGB and 50% of salary is covered by SUGB.
 - h. Lisa asks if SUGB has a staff budget adviser? Griffin!
 - i. Brynna says SFAC may be interested in presenting to SUGB next year. Karina agrees and encourages more student leadership relationship building in the next year.
5. Professional Development - Lucy Rojas

- a. Lucy presents ways to incorporate SFAC experience into resume materials.
 - b. Liz adds that some powerful words to add include team leadership, appointment to a significant committee.
 - c. Lucy adds separating duties into “buckets”, such as referenda review, orientation to student fee subjects, etc.
 - d. Lisa says to qualify this information on your resume, and be able to answer questions that may come up from it.
 - e. Every experience sharing about SFAC can be articulated as public speaking. Even speaking in the space. le. funding call orientations = facilitated workshop for funding call applicants,
 - i. Hope to continue this with more in-person events next year.
 - f. Reading, evaluating, providing feedback to proposal authors.
 - g. “Educated in a wide variety of finance themed material”
 - h. Public institution budgeting principles
 - i. Quantify details on your resume
 - j. Advisory to the VCSA
 - k. The job description/SFAC mission statement can provide language to use.
 - l. Find stories to back up your examples
 - m. Job descriptions show the day-to-day responsibilities, the second part is qualifications/criteria (KSAs). These are often metric, you can pull language from a job description to incorporate into your resume/cover letter.
 - n. Sometimes an ATS automated system filters out resumes if they don’t contain certain keywords from the JD.
6. Adjournment
- a. Lucy proposes an in-person option for next week’s meeting

Upcoming Guests/Topics:

- Bylaw updates (e.g., conflict of interest) - TBD
- 2022-2023 Chair elections - TBD