Student Fee Advisory Committee
Meeting Agenda
May 27, 2022
3:00 - 5:00 pm

Present: Brynna, Alvin, Andy, Bara, Charlene, Liz, Mathew, Lisa, Lucy, Lydia
Guests: Ethan, Karina, Griffin (SUGB)

1. Welcome and Introductions
   a. SFAC Community Agreements

2. Approval of Agenda, 5/20/2022 Minutes

3. Announcements & Updates
   a. 2022-2023 Chair Elections (Duties)
   b. Funding call improvements for next year (finalized allocations)
   c. Campus budget presentation, college carryovers (last week)
   d. Volunteer to help Brynna with individual letters
   e. Last meeting next week! In-person + food
   f. Other announcements

4. SUGB (3:30-4)
   a. Questions
   b. Griffin supports SUGB by interfacing with campus departments, however he can't make any decisions without SUGB approval. SUGB's board governs the fee and funding.
   c. SUGB is student led and funded, oversees student run spaces.
   d. Measure 66 funds SUGB's projects. Recent expenses have included bathroom renovation, COVID-safety features, and ventilation.
   e. The next major project will be an elevator renovation.
   f. Mathew asks what factors are considered when researching a quote?
      i. Can't outsource to vendors outside the system, take into consideration labor and the cost. Try to make decisions in way that will provide longevity in results.
   g. Griffin is the person who manages the building, handles the facility projects. Sayo liaisons with other people in Quarry and the campus. Griffin works half-time with SUGB and 50% of salary is covered by SUGB.
   h. Lisa asks if SUGB has a staff budget adviser? Griffin!
   i. Brynna says SFAC may be interested in presenting to SUGB next year. Karina agrees and encourages more student leadership relationship building in the next year.

5. Professional Development - Lucy Rojas
a. Lucy presents ways to incorporate SFAC experience into resume materials.
b. Liz adds that some powerful words to add include team leadership, appointment to a significant committee.
c. Lucy adds separating duties into “buckets”, such as referenda review, orientation to student fee subjects, etc.
d. Lisa says to qualify this information on your resume, and be able to answer questions that may come up from it.
e. Every experience sharing about SFAC can be articulated as public speaking. Even speaking in the space. Ie. funding call orientations = facilitated workshop for funding call applicants,
   i. Hope to continue this with more in-person events next year.
f. Reading, evaluating, providing feedback to proposal authors.
g. “Educated in a wide variety of finance themed material”
h. Public institution budgeting principles
i. Quantify details on your resume
j. Advisory to the VCSA
k. The job description/SFAC mission statement can provide language to use.
l. Find stories to back up your examples
m. Job descriptions show the day-to-day responsibilities, the second part is qualifications/criteria (KSAs). These are often metric, you can pull language from a job description to incorporate into your resume/cover letter.
n. Sometimes an ATS automated system filters out resumes if they don’t contain certain keywords from the JD.

6. Adjournment
   a. Lucy proposes an in-person option for next week’s meeting

**Upcoming Guests/Topics:**

- Bylaw updates (e.g., conflict of interest) - TBD
- 2022-2023 Chair elections - TBD