**Student Fee Advisory Committee**

**Meeting Agenda**

**April 13, 2023**

**3:00 - 4:30pm**

**Hybrid @ Kerr Hall 61**

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Zoom: <https://ucsc.zoom.us/j/99731613774?pwd=WDdMZm9DaE02QlphQ3JiVk14WGRwQT09>

1. Welcome & Check-In (5mins)
   1. Check-In Prompt:
      1. Name, Space, Year, Pronouns and Major (if comfortable/applicable)
         1. Cowell, Crown, Merrill, Porter, Kresge, Oakes, RCC, C9, JRL, GSC, GSA, Provost, SUA, Lisa, Lucy, Lydia

Andy starting the meeting on April 13th

Andy - Cowell

Marshall - Crown

Mel - Merill

Gabrielle - Porter

Bara - Kresge

Charlene - Oakes

Tanisha - RCC

Katie - C9

Jhertau - JRL

Lisa - Budget analysis

Elizabeth Moya - Staff advisory board

1. Approval of Agenda and Minutes: [SFAC\_Minutes\_040623](https://docs.google.com/document/d/1Ohv3Sk8AXm-xr6SsHShvH8YG9z4G6X894E1kBk2v-7U/edit?usp=sharing)

Motion to approve meeting minutes and agena: Marshall

Second Bara

1. Announcements & Updates: (2min)
   1. Meeting time 30 minutes extension:
      1. Weekly Thursday, 3:00 - 4:30 at Kerr Hall 212 or 61.
   2. The CSF Spring Quarter Meeting is scheduled for: (2mins)
      1. Saturday, May 6th from 9:30 AM to 5 PM with Lunch from 12:30 PM to 1:30 PM and Scheduled Breaks
      2. Sunday, May 7th from 9:30 AM to 12:30 PM - No Meals Provided

The majority of people are able to attend the meetings

* + 1. The UCOP Meeting is still pending for Friday, May 5th from 1 PM to 4 PM.
       1. 1 PM to 2 PM - CSF Preparation
       2. 2 PM to 4 PM - UCOP Meeting

When we have all of the materials there will be an update for the date to send out.

* + 1. Winter quarter presentation:(2mins)
       1. [Winter 2023 Regular Meeting Minutes](https://docs.google.com/document/d/1DYuf5BcN25hAQ_bQAHdxwMTqhRCSncl4fppmTECPRjA/edit?usp=sharing)
       2. [CSF Around The State Report (Winter 2023 Meeting)](https://docs.google.com/document/d/1XZlDy70f2FC890m4MNwpZzGM3o8OGa5tG7ZVVwBfKiE/edit?usp=sharing)

This is for people to see how other campuses are doing in regards to CSF.

1. Lisa’s SSF revenue presentation: (30+mins)
2. Annual UCSC budget review based on the Guidelines for Implementing the SSF.
3. [SFAC Budget presentation 4-2023.pdf](https://drive.google.com/file/d/1kNZtr_awVR1DU_4SxyUWXcuueEQYZR0R/view?usp=share_link)

An overview of both the campus budget as well as the SSF budget is

There are slides on the revenue and carry over

There are budgets set up in June for the number of students enrolling

There is a permanent budget and the operating budget is set up within this budget once we get a number of how many students are enrolling, we can update the operating budget

The permanent budget is one year, operational budget is what is carried forward.

When there is money set aside there is a return to aid and the rest goes to budget adjustment

A budget was adjusted down because the number of students was not what we thought it was and we drew up the budget to what the actuals were

From 22-23, there is a 10,000 carry forward

Student services fees - part of it goes to financial aid

Any new referenda have to have 33% going to financial aid

The rest of it goes into the general fund - for all of the academic paying salaries

State support is also the same way

All of the campus base fees go to the different spaces that are funded

Auxillary funding - Student fees that are self-supported

Student health services and the colleges are the services that are the most funded throughout the campus

The colleges have the largest carryforwards

Student Success and Innovation and SOMECA are the largest funding operational budgets

The carryforwards highlighted in yellow are the ones that are significantly higher compared to others

Regarding student government fees, some of the colleges are not spending their fees and instead are holding onto the money

Students that pay these fees are supposed to see the benefits of the fees

Student fitness center - they have negative funds, they are supposed to have a meeting in their referenda, but they are supposed to, since they have not met, Lisa has not transferred funds from the reserve. (just the fitness center, not athletics and rec).

Porter and Kresge have large carryforwards on their budgets

The next slide is for the amounts that are put in Capital reserves

The money is put away to pay back debts or to make renovations to different facilities around campus

How do we get the amount that we allocate, and where do we get it from?

It would be from Student services, we allocate it from the student success portions - Student Affairs and Success

We can have a person from Lisa’s office who does the budget analysis come in and talk to the SFAC committee - Possibly Next week

A lot of campuses SFACs have more involvement in seeing how their permanent funding is allocated

Capital Projects :

Baytree renovation

Kresge renovation

Housing projects are not in the capital budget yet.

1. SUA Internship Expansion Proposal:(5mins)
   1. [SFAC SUA OP Internship Expansion Proposal](https://docs.google.com/document/d/1ActlfVQ4ltGM8xMbcWPNZD7_LfgeFV-xHWjAWkO-y2w/edit?usp=sharing)
   2. Notes from email:
      1. “I am reaching out to ask if the SFAC funding award for SlugLink is allocated for this 2022-2023 academic year? If possible, I would appreciate a confirmation status because the mobile developers are now UCSC alumni; therefore, the project has been discontinued.

I want to utilize the $7,800 dollars to hire three additional Student Union Assembly Office of the President interns essential for campus and local community engagement. Is there a form needed to change the award's stipulations? Please feel free to let me know if you have any questions and I can respond accordingly.” - Jimmy Gomez.

* 1. Response from Lucy:
     1. “To request an amendment to the award, to request that the funds be repurposed, you must submit a request to SFAC that will then be reviewed and voted on by the committee. If you can send an email to my attention (and please outline the spending plan) and the reason for the amendment, I can share with the committee at one of their weekly meetings.” - Lucy Rojas.

SUA internship expansion proposal, the folks who are in the project have not graduated yet, so the SUA is trying to reallocate the funds for other projects

Some of the interns are going to be working in different offices; environmentalism, etc.

Jimmy, sent it out at the end of last quarter. So we need to send out an answer as soon as possible

Is this money already set aside or is it coming from SFAC?

This money has already been set aside for them but since there is a stipulation, they cannot use this money. If we decide to deny, the money goes into carry forward and students will not be able to see the money until next year.

Marshall says that the positions have already been recruited, and one of those positions has already been hired. The person has been working, even though they know that they might not be getting paid.

Is there a concern about the SUA not being able to spend the funds before the fiscal year is over.

There is no concern about this because people have already been recruited

Katie motions to approve the change to move the funds

Bara - seconds

Motion passed.

1. Review [rating worksheet](https://docs.google.com/spreadsheets/u/0/d/1AzMKAqDxuvNpOTD6Ga_cbQg7TQCvB8f2LYp0DM1GXCk/edit) tabs
   * 1. [CSF limitations document](https://drive.google.com/file/d/1ZwIja9VhOHXx091n5E9nSItaHJCigujk/view?usp=sharing)
     2. Recap total amount motioned to fund, excluding tabled proposal suggestion, is $713,954
2. Discussion for tabled proposals:(~45mins)
   * 1. [Tabled Proposal Notes and Materials](https://docs.google.com/document/d/1nQnGRpMUVDl06PQgrv5_6g2SYkC5zRicyXrMgIshsdI/edit?usp=sharing)
     2. #28 Arts Professional Pathway. Budget document received and uploaded to folder.

$17,000 is set aside as the possibility for the proposal

Coming back to the proposal

Funding $10,000

$3000 For each student

$9,000 funding for 3 students

Talk to them about prioritizing this pathway

Jhertau motions to not fund this proposal since they have been coming back to the SFAC for 3 years for funding, talking to them about different funding

Bara seconds

* + 1. Continue to revisit proposal #11, #14, #16, #35, #10 and #53.
       1. [#16,](https://drive.google.com/drive/folders/12aakh5GOrvyKg_w2M6mUSUn0wyTovUzB?usp=sharing) Slug Stories Archive Implementation.
          1. Suggestion $0.

Too close to being a course-related thing and that is why we are not funding

The expansion thing, but they use it in the course and the database is used by researchers.

It is easy for other courses to also continue to set this president

Motion to not fund - Bara

Second - Marshal and Katie

Motion passes

* + - 1. [#11,](https://drive.google.com/drive/folders/12VCjmZRB5XjHLupuJzzDCykdtMoMXI-2?usp=sharing) WiSE Undergraduate Research Award:
         1. Gabrielle notes this impacts fewer students, and not a priority for her.
         2. Mel proposed 4,500 for minimum student stipends.

This motion was just tabled,

There is a lot of funding that goes to STEM research

It is a student-initiated program

But it also is something that pertains to research.

Andy - This is like an encouragement for women in stem to show their research and continue to have their research be found.

Total requested amount is $22,000

$4,500 for one intern

Gabrielle notes that it seems like a lot for research

They can divide it as they wish

$4,500 at their discretion

Mel motions to fund 4500 to proposal 11 to use at their discretion

Charlene seconds

* + - 1. [#14,](https://drive.google.com/drive/folders/1sqyZowWkTjei20kSzxRU9tm2tcVIe79j?usp=sharing) Connecting Activism and Academia: Right Livelihood at UC Santa Cruz
         1. Discussion about course and requirements.
         2. Charlene notes this may set a precedent for future proposals that might have submission opportunities. It is involved with a core academic requirement.
         3. Jhertau agrees.
         4. Andy, Mel agree.
         5. Suggestion $1,300 if missing item is received

We have not received anything from them and they are not missing anything

Suggestions:

Minimum amount for funding is $13,000 (programming and student stipends) both of which are first priorities for them

They filled out the form incorrectly

They do have fopal - not student-led

Everything is student-initiated and they have an advisor

We can fund through EMH

We still have 80k through EMH

Jhertau - move it to only be $8,000 for student stipends

They have asked for funding before and they did not have the funds to fund everything

Jhertau - motions to fund - retract

Bara $13,000 for student stipends and programming

Jhertau - seconds

* + - 1. [#35,](https://drive.google.com/drive/folders/1cOQ1y5aI9GtaQ4i2Hp_fGdhox1efbt7v?usp=sharing) Community Building in the Ecology and Evolutionary Biology Department:
         1. Two suggestions:

$2,390 Vote by Bara (3 favor, 0 abs, 4 deny)

$0 Vote by Andy (4in favor, o abs, 3 deny)

We did not have a quorum to vote

We can do another vote right now

$2390 is what was suggested to fund them

Charlene - in favor of not funding since community building should be a top priority for the biology department

Jhertau - motions to not fund them

Mel - seconds

* + 1. Motion to re-address [#10](https://drive.google.com/drive/folders/1IqFByxhBHQec-OKX4MQdwJD79sKEMst2?usp=sharing) (already has money allocated from DSAS, can they receive more or )
    2. Motion to re-address [#53](https://drive.google.com/drive/folders/1vSIFeKH4m1E8nhWpFNpL09ZcLPK3y_sU?usp=sharing) (more research was done, to see that programing would go to external drc events so wouldn't actually fall under class 1)

1. Possible suggestions for allocating rest of funding:
   * + 1. Divide evenly to all
       2. Divide evenly to all but only those approved
       3. Revisit each proposal(\*time constraint + equity)
          1. Note Right Livelihood Reimbursement Request. Discussion after the total allocation is calculated to add more if surplus funding amount
       4. Average rating to give more to each based weighting( high rating points to low points)(potential future plan)
     1. Review [allocation letter template](https://docs.google.com/document/d/1CCfBTfl1P5EdZKZNXysboqLUAHL2XSh_WfADfVcYS2Y/edit)
        1. Decide to approved or modify
        2. Individual stipulation and request we spoke about will be added based on what we’ve decided case by case

We need to trim and the above suggestions can be used for trimming. The allocation letter template can be used to send out letters

Stipulations would be under the financial requirements.

We need to add the email to funding to the letter and add that in the table if they are receiving EMH and the other funding.

Motion to approve the verbiage

Bara - motions to approve the letter

Marshall - seconds

1. Next Meeting: Referendum author for Sustainability will be joining the meeting to present
2. If time permits: Brainstorm future guests and topics
   1. Bringing in past units that submit proposals, preferably in spring.
   2. Discuss units/ fees with large carryforwards, shouldn’t have more than 15-10% of their budget amount, spring week 3
   3. Meeting with the Chancellor Cynthia Larive.
   4. Meeting with Vice Chancellor Akirah Bradley-Armstrong

Propose how to cut down and what to do with the remaining EMH. Spend the whole time so we are done by week 3

$21,000 is the number we need to cut down on.

EMH SSF M7 - all of the funding

1. Adjournment

Charlene - motions to adjourn

Bara- seconds.