

**Student Fee Advisory Committee**  
**Meeting Minutes**  
**May 27, 2025**  
**Kerr Hall #278 or Zoom**  
**3:00 - 4:30 pm**

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Present: Marshall, Katie, Lisa, Lucy, Mel, Trey, Shirley, Tanisha, Cheryl, Manel  
Quorum is established.

1. Welcome and Introductions
  - a. Members introductions: Name, Pronouns, Year, Major, and Space.
  - b. Order: Cowell, Stevenson, Crown, Merrill, Kresge, Porter, Oakes, RCC, C9, JRL, GSA, GSC, SAB, Provost, SUA, Lisa, Lucy
2. Approval of Agenda & Minutes
  - a. Approval of Agenda and [May 20th Minutes](#)
  - b. Agenda and minutes passed by consensus
3. Public Comment
  - a. No public comment
4. Announcements & Updates
  - a. Sweatshirts are here!
  - b. One more meeting
    - i. June 2nd will be our last meeting; AVC Amber Blakeslee will be here to return. Please join us via Zoom or in-person.
  - c. End of the year SFAC dinner
    - i. Saturday, May 31st, 5:30 - 7:00 pm @ Lillian's - Please RSVP in the calendar so we can make a reservation
    - ii. [UCSC Opera: Le nozze di Figaro](#) (The Marriage of Figaro)
5. Cornucopia - swag purchase to prepare for next year.
  - a. Marshall suggests we set aside \$500
  - b. Lucy confirms that we spent about \$600 last year and we purchased keychains and stickers.
  - c. Mel suggests we order new stickers with the new logo; order a button machine (\$60-\$80 on amazon). When we table, students can make their own design. Straws are very popular.
  - d. Mel mentions that we discussed getting a new table cloth and/or banner. Tote bags were popular a couple of years ago. Fidget toys are also popular.
  - e. SFAC retractable sign(s)
  - f. Wheel/game for our table.
  - g. Shirley mentions being cautious of tariffs and increasing costs.
  - h. Marshall suggests we set aside \$1200 for merchandise and outreach materials.

- i. Marshall motions to allocate \$1500 for this purpose; Trey seconds. No objections.
- j. In addition, we will order name badges for every member (\$250 PO for Brinks).

## 6. Funding Call

- a. Funding recommendations submitted to VC Bradley-Armstrong; upon receipt of her approval, we will send out the funding notifications.
- b. Debrief the process - suggestions for next year.
  - i. Marshall suggests that we can promote campus initiatives through the funding call itself.
  - ii. Basic needs is a bucket where we receive several requests.
  - iii. Discussion regarding having a “bridge” funding model.
  - iv. Lucy suggests thinking about an alternate process for student requests. Mel asks what if we took student proposals in the spring and we take a few proposals to review at that time, for the next year.
  - v. Lisa suggests that SFAC could do a deeper dive into Measure 7 to learn more about how it’s allocated on a permanent basis. [Link to the 2023-2024 Measure 7 report.](#)
  - vi. Orientation Process
    - 1. Marshall suggests that we move back to a process where workshops are required. Mel agrees. This would help eliminate miscommunications. We can offer more workshops. Lucy adds we can front load more information about the process.
    - 2. Katie agrees with the idea of having more workshops.
    - 3. Trey suggests we do a demo at the orientation of how to prepare an application. Cheryl suggests this will help, especially with folks not following instructions on using the templates.
    - 4. We can also use examples from the current funding call.
    - 5. We can also have FAQs or a list of do’s and don’ts.
- c. Any specific notes to add to the proposals that were not funded?
  - i. Anything that was removed for a procedural issue, make sure that we highlight that.
  - ii. Reminder about creating a Google Form to request from RCs and GSC extra information should their referendums pass.

## 7. Further discussion on the LSS Fee


- a. Fee language: <https://deanofstudents.ucsc.edu/elections/pdf/2015/measure-63.pdf>
- b. Marshall asks Lisa if she can provide a report for LSS on expenses.
- c. Next week, we can do a brief discussion after everyone has reviewed the budget.
- d. There are a total of 24 fees charged; Measure 73 can not be changed. Measure 7 is charged at the full rate.
- e. We can start in the fall with any new fees that have passed in spring 2025.
- f. Lucy will start a Google Sheet to capture and analyze the discussions that we started next week.
- g. [LSS Budget](#)

- i. Note from Lisa: the FY2025 budget the carryforward is primarily due to the Return to Aid portion that is budgeted. The actual return to aid expenses will be transferred during the fiscal close process in July. Therefore the actual carryforward for FY2025 related to LSS activity is \$86K and not all expenses are accounted for yet so it will be lower by year end.

8. SFAC Appointments/Hiring

- a. VC Bradley-Armstrong approved the new [recruiting and appointment process](#) for SFAC members.
- b. We will post in Handshake by next Monday; marketing materials are being developed to help with recruitment.
- c. Summer Recruitment & Hiring: All incoming students will gain access to Handshake on June 23, 2025 and will likely begin applying for your on campus job opportunities for the fall quarter.
- d. Final discussion on supplemental questions
  - i. Discussion on amending questions - the group decides to combine question #3 and #4.
- e. Discussion on the process for returning members whose terms are up for renewal
  - i. There are two members who will be returning. Marshall suggests we follow our current practice of checking in with the member, evaluating performance and then making a decision.

9. Pay Discussion

- a.  New Pay Schedule/Budget FY 25
- b. Table to next week after we can look into the operating budget a bit further.

10. Adjournment

**Upcoming Guests/Topics:**

- 1. June 2nd: AVC Amber Blakeslee will present on current campus budget updates
- 2. Next year - Lisa would like to discuss SFAC being involved in developing policy around pausing or reducing fees.