

SANTA CRUZ: STUDENT FEE ADVISORY COMMITTEE

May 24, 2024

DEAN CELINE PARRENAS SHIMIZU
ARTS DIVISION

RE: 2023-2024 Student Fee Advisory Committee Funding Award Letter

Dear Dean Celine,

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees, Measure 7 Student Programs Fee, and the Equity in Mental Health Fund. The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that on behalf of SFAC, the Vice Chancellor for Student Affairs and Success has approved the following one-time allocation to the Arts Division, consistent with the recommendations submitted by the SFAC.

Division	Title of Proposal	Authors	Amount	Fund Source	Notes
Arts Division	Arts Career Success: Find Your Path!	L. Esthela Bañuelos, Assistant Dean for Student Success/Chief of Staff, on behalf of Arts Division Dean	\$8,490.00	SSF 20000	Funding for 3 panelists and student employee

These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 13, 2025. SFAC award funding will be provided on a reimbursement basis.

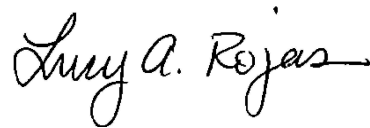
Financial requirements include:

- All expenditures must be posted to the fund source provided (20000, 20360 or 19986).
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please submit your request to the [DSAS BASEC request form](#).
- Back up documentation is required in order to be reimbursed. Please submit the following documentation:
 - Copy of this award letter
 - Completed [reimbursement template](#)

- Copy of ledgers reflecting expenditures
- Final Deadline for reimbursement is June 13, 2025. Any unspent funds will remain with the SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.
- More resources for awardees can be referenced on SFAC's [website](#).

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at larojas@ucsc.edu.

Sincerely,

A handwritten signature in black ink that reads "Lucy A. Rojas". The signature is written in a cursive, flowing style.

Lucy A. Rojas
Assistant Vice Chancellor & Chief of Staff

Cc: Assistant Dean Bañuelos
Financial Analyst Cindy Zamora-Alvarez
SFAC

