**2022-2023 SFAC Funding Proposal**

*The Student Fee Advisory Committee (SFAC) is pleased to announce the 2022-2023 call for proposals to allocate the Student Services Fee, Measure 7 Fee, and Equity in Mental Health Funding.*

***Part 1a:*** *Written description of your program.*

The online application includes a series of prompts asking for specifics about your proposed program, including the goals of the program, the impact for UCSC students, and how much financial support is requested for each component of the program. The committee uses a metric to evaluate the merits of each proposal, an overview statement weighted 10%, student impact 40%, outreach 10%, and budget documents 40%. Please ensure that your proposal is complete, clearly written, and specific in addressing the questions posed in the online application.

**Part 1b:** *Equity in Mental Health*

This section of the application includes additional questions for those student groups seeking to apply to be awarded Equity in Mental Health funding. Part 1b will emerge if a requestor clicks the "Supporting equity in mental health" option in Student Impact.

***Part 2:*** *Budget sheet with expenses and description.*

The budget sheet should include an itemized list of expenses, including payroll, benefits, supplies, travel, programming, etc. Next to each expense, write a brief description of that line item. The idea is that your budget sheet will be a self-explanatory overview of your program and how much each aspect of it costs. Indicate the line items that SFAC should prioritize in the event that only partial funding is available. The budget sheet is a required document that SFAC committee members spend the most time discussing. ONLY budgets using the [provided, linked budget sheet](https://sfac.ucsc.edu/funding-requests/2022-2023-sfac-budget-template.xlsx) will be accepted.

***Part 3:*** *Fiscal Year 2023 permanent budget for the requesting unit.*

A unit’s permanent budget gives us a better idea of the unit's other sources of funding in the event that only partial funding is available for a program. Student organizations are not required to submit a Fiscal Year 2023 permanent budget.

*Please see the Funding Call Memorandum for more information on proposal requirements.*

***DUE DATE: Application and budget documents MUST be submitted no later than 11:59 PM on Friday, January 13, 2023. Late proposals will not be considered for funding.***

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Title of Proposal:

Requested Funding Amount:

Names of the Proposal Authors:

Email Addresses of Authors and Collaborators:

Unit/Event/Program/Student Organization:

Business Manager/Adviser for your department/unit/Student Organization:

FOAPAL (or Organization Advisor's Name if you don't have access to the FOAPAL):

Which SFAC member(s) did you consult about your proposal?

* Andy Huynh (Co-chair, Cowell, [vuhuynh@ucsc.edu](mailto:vuhuynh@ucsc.edu))
* Bara Mudita (Kresge, [bmudita@ucsc.edu](mailto:bmudita@ucsc.edu))
* Charlene Proo (Co-chair, Oakes, [cproo@ucsc.edu](mailto:cproo@ucsc.edu))
* Gabrielle Marille (Porter, [gmarille@ucsc.edu](mailto:gmarille@ucsc.edu))
* Jhertau Her (John R. Lewis, [jhsher@ucsc.edu](mailto:jhsher@ucsc.edu))
* Diana Escalona (Graduate, [descalon@ucsc.edu](mailto:descalon@ucsc.edu))
* Stephanie Herrera (Graduate, [soherrer@ucsc.edu](mailto:soherrer@ucsc.edu))
* Tanisha Agarwal (Rachel Carson, [tagarwa1@ucsc.edu](mailto:tagarwa1@ucsc.edu))
* Elizabeth Moya (Staff Advisory Board, [emoya@ucsc.edu](mailto:emoya@ucsc.edu))
* Flora Lu (Provost C9&JRLC, [floralu@ucsc.edu](mailto:floralu@ucsc.edu))
* Lucy Rojas (SFAC Adviser, [larojas@ucsc.edu](mailto:larojas@ucsc.edu))
* Lydia Jenkins-Sleczkowski (SFAC Staff Support, [lyjenkin@ucsc.edu](mailto:lyjenkin@ucsc.edu))
* Attended any SFAC Proposal Workshop

**OVERVIEW(10 points*)***

Please provide a description of your proposed program activities, including a plan and timeline for implementation (2500 character limit).

**STUDENT IMPACT (40 points)**

Please check whether your proposal directly impacts the following:

* Diversity, equity, and inclusion
* Historically excluded communities
* Public health
* Sense of belonging, community, and collaboration
* Student retention
* Supporting equity in mental health (please exclude mental health commentary for separate Equity Mental Health funding section)
* None of the above apply to my proposal

How will your program impact and benefit students and contribute to the values listed above? Elaborate on the importance of the program for the intended student population(s) and what type of impact the program will have (e.g., direct vs indirect impact, student employment, specific type of direct student services, etc.). If applicable, elaborate on which historically excluded communities your program is supporting (2500 character limit).

How many undergraduates and how many graduate students will be served by the program?

**OUTREACH (10 points)**

Outreach and communication about services available to students are very important to SFAC. Please provide a detailed plan for how you will outreach to students about the services offered by your program. How will this ensure that you are encouraging the participation of as many students as possible? Examples include communications through websites, social media, emails, flyers, testimonials, student government announcements. Statistics/metrics on attendance and student affiliation are also welcome. Please provide links/attachments. (1250 character limit).

* Please upload any additional documents that may be relevant to your proposal such as testimonials and program/event statistics.

**BUDGET DOCUMENTS (40 points)**

Please note that there are three sections to help the committee understand your program's budget.

**(1) Budget:**

*The budget sheet should include an itemized list of all expenses along with a brief description of that line item. The idea is that your budget sheet will be a self-explanatory overview of your program and how much each aspect of it costs. The* ***budget sheet is a required document*** *that SFAC committee members spend the most time discussing.* Please attach your budget sheet below and answer the following question.

1. Detailed program budget for the proposed activity. Please be specific and include an itemized list of expenses, including payroll, benefits, supplies, travel, programming, etc. along with a description of the expenses and the priorities for partial funding. ***ONLY budgets using the provided,*** [***linked budget***](https://sfac.ucsc.edu/funding-requests/2022-2023-sfac-budget-template.xlsx) ***sheet will be accepted.***
2. SFAC is interested in (1) past funding for this program and (2) whether there are other sources of funding at your disposal. The following responses can be brief (1-2 sentences).
3. What other sources of funding do you have for this program?
4. If SFAC funding was requested during the previous funding call for this program, how much was the request and the award? If awarded funds, was the amount sufficient for you to implement the program?

**(2) Priority Table:**

**Please ensure that this table is completed along with the budget sheet.** In the event that only partial funding is available, please list what funding amount you would like prioritized in "Minimum amount needed to implement the program." The amounts and descriptions here should summarize priorities of the budget sheet attached above. The vast majority of proposals receive partial funding from SFAC, so include in the rightmost columns the minimum amount of funding needed for your program to be implemented (one-sentence descriptions are sufficient). How much funding are you requesting for each component of your proposal and how will the funds be used?

| *Program Areas* | **Total amount requested** | **Description of how funding amount is to be used if total amount requested is allocated** | **Minimum amount needed to implement program** | **If awarded partial funding, indicate priority number in the program areas you would prioritize the funds to go towards? ( ie. choose priority #1, #2 and #3)** | **Description of how minimum funds will be used** |
| --- | --- | --- | --- | --- | --- |
| **Staff** |  |  |  |  |  |
| **Student Employees (i.e., wages)** |  |  |  |  |  |
| **Student Stipends** |  |  |  |  |  |
| **Supplies (e.g., equipment, books)** |  |  |  |  |  |
| **Programming (e.g., venue, rental, food, advertising)** |  |  |  |  |  |
| **Travel (e.g., lodging, transportation, food)** |  |  |  |  |  |
| **Other** |  |  |  |  |  |

**(3) Permanent Budget:**

Fiscal Year 2023 Permanent Budget for the requesting unit (not required for student groups/organizations)

* Please upload your detailed program budget.
* Please upload your unit's FY23 Permanent Budget.

**EQUITY IN MENTAL HEALTH FUNDING APPLICATION (student groups)**

*Only required if you have “Supporting equity in mental health” in the Student Impact List. Please answer the following questions:*

**Project Details**

Which tier(s) of support does your proposal address? [select all that apply] For more information on each tier, visit the EMH funding website.

* Holistic Treatment and Recovery Support (Tier I)
* Early Intervention and Collaborative Well-being Programs (Tier II)
* Universal Prevention Strategies (Tier III)

Tier Alignment - Please describe why you believe your proposal best fits the selected tier(s). (300 character limit)

**Equity Focused Areas -** Please indicate all equity-focused areas that will be impacted by this proposal. [Select all that apply]

* Students with adverse childhood experiences (ACE’s) or any trauma within their lifetime
* Students in recovery from substance use disorders or other addictive behaviors Students with concurrent behavioral health disorders
* Mental health initiatives geared to underserved student populations, including but not limited to low-income, LGBTQ, community college transfer, parenting, undocumented, military-affiliated, and current/former foster students, as well as students affected by their own or a family member’s experience with incarceration
* Startup costs for collaborative campus safety efforts, to reduce first-episode psychosis and crisis intervention
* Universal assistive technologies that improve access to care, services and supports
* Prevention programs, aimed to reduce high risk behaviors and promote healthy behaviors
* Other

Tell us about your student group’s approach to supporting equity. Is supporting equity a part of your group’s mission? (1000 character limit)

**Collaboration -** Does your proposal include collaboration with any departments/organizations? Please note that collaboration is required for all Tier I and Tier II requests.

* Yes
* No

Please provide a brief narrative about who you are collaborating with on this project/program/service. Please note that collaboration is required for all Tier I and Tier II requests. (300 character limit)

**Funding Logistics**

When will you begin spending funds if they are awarded? (MM/DD/YYYY)