

Student Fee Advisory Committee  
Meeting Minutes  
November 20, 2017

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Present: Suini Torres, Amanda Kazden, Kiryl Karpiuk, Ian Gregorio, Sabina Wildman, Lisa Bishop, Alan Christy, Lucy Rojas, Alice Malmber, Gina Tu, Aaron Manzano, Ashley John, Bryna Haugen, Regina Gomez, Cathy Thomas

Guest: Kimberly Register, Planning and Budget

1. Approval of Agenda, Minutes, Announcements
  - a. Approval of Agenda
    - i. Amanda motions to approve the agenda. Aaron seconds the motion. No objections. Motion carries.
  - b. Approval of Minutes
    - i. Aaron motions to approve the minutes. Sabina mentions her named is misspelled. Lucy will correct. Sabina seconds motion. Motion carries.
  - c. Announcements
    - i. Alice announces that the Wednesday, November 29<sup>th</sup> is the deadline to apply for the Metro Board position.
    - ii. CSF Chair Meeting
      1. Suini shares that yesterday CSF Chairs meeting took place.
      2. UC Davis now part of the CSF officially. CSF winter meeting will be January 20<sup>th</sup> – 21<sup>st</sup>. Please let Suini now if you are interested in attending.
      3. The CSF budget was approved during the meeting, which includes a contribution from UC Davis.
      4. Campaign updates: chair for system-wide campus based fee campaign has stepped down; the new chair is from UC Berkeley.
2. Summer Campus Based Fees Presentation.
  - a. Lisa explains that she is here to discuss a proposal for summer campus based fees for Summer 2018. She will propose a methodology for how we will bill for summer campus based fees.
  - b. See Lisa's presentation, [Summer Revenue Distribution Methodology](#).
  - c. Discussion, Questions
    - i. Discussion regarding availability of time to consult with constituents. Lisa responds Summer Session needing to hear asap so they can begin marketing fee level for Summer 2018
  - d. Motion
    - i. Aaron moves that we table the parts of including summer fees that say they are included but are not, and LSS and M7, and only discuss the methodology for billing and distributing the summer fees. Ashley seconds the motion.
      1. Objections: Sabina explains the larger discussion on how fees are charged and that we should be clearer on this before going to our spaces for discussion.
        - a. Aaron responds that we don't have to make a decision about this now, he is only suggested that we focus on one aspect of the proposal.
        - b. Ashley adds we could get a methodology down without consulting with our constituents, so feels comfortable voting on methodology. Sabina responds that she doesn't feel we should make a decision about methodology today.
        - c. Gina responds that the methodology makes it more transparent, that the distribution matches what is collected.
        - d. Ashley responds that making the collection/distribution match also helps pave the way for better analysis in the future.

- e. Sabina responds that her main concern is about the overall increase of student fees. Lisa clarifies, that we don't have to increase the overall fee.
- f. Ian adds that this is a difficult topic to bring back to our spaces; therefore, drilling down to the level of detail that we did here today, would be difficult. Ian is supportive of moving the methodology forward, as it will make discussing this topic more streamlined.
- g. Sabina asks for clarification on the motion. Suini clarifies that the motion is to table the discussion.
- h. Vote:
  - i. Yes: 10. No: 1

- e. Kiryl asks how is pro-ration established? Lisa said that it is not possible to determine based on records that are available to her.
- f. Sabina shares a concern about changing the methodology, for instance for LSS and M7, could be experienced by the units as a cut.
- g. Lisa clarifies the methodology.
- h. Aaron clarifies what our deliverable is to Summer Session? Lisa says she will explain that we have not reached a decision.
- i. Kiryl explains that he doesn't think SFAC is the qualified to make decisions about the %. We should include consultation with the departments that would be impacted. Kiryl asks what students will see on their bills? Lisa says that students will see one fee amount, but behind the scenes, the fees will be distributed by each individual.
- j. Sabina asks whether SFAC would be consulted every year? Lisa responds yes, that can be part of the methodology. Sabina suggests that the fees be billed separately on the portal.
- k. Gina moves to maintain the fee level at the historical % where they have been (\$285) and make the charge amount and receive amount the same. Charges to be reflected per fee on the student bill. Aaron seconds the motion. Discussion. No objections. Motion carries.
- l. Bryna asks for clarification on how to summarize this discussion: opportunity to update methodology for distributing fees that are collected, opportunity to update how summer fees are distributed.

### 3. Other Agenda Items

- a. Tabled.

### 4. Adjournment

- a. Gina motions to adjourn. Ian seconds the motion. Motion carries.