

Student Fee Advisory Committee  
Meeting Minutes  
January 8, 2018

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Present: Suini Torres, Amanda Kazden, Kiryl Karpiuk, Ian Gregorio, Cathy Thomas, Lisa Bishop, John Steele, Lucy Rojas, Regina Gomez, Gina Tu, Alice Malmberg, Aaron Manzano, Alan Christy, Sabina Wildman

1. Approval of Agenda, Minutes, Announcements
  - a. Check In Question: goals for the quarter and/or for the year
  - b. Approval of Agenda
    - i. Gina motions to table the approval of the December 4<sup>th</sup> minutes; Aaron seconds the motion. Motion carries.
    - ii. Gina motions to approve the agenda. Aaron seconds the motion. Motion carries.
  - c. Approval of Minutes
    - i. Tabled to future meeting.
  - d. Announcements
    - i. Winter Quarter meetings will be on Mondays from 12:00 – 1:30 pm at Bay Tree.
    - ii. Next week is CSF; we have five people attending.
    - iii. Next week there is no meeting due to the MLK Holiday.
    - iv. Office hours: please sign up for winter quarter office hours.
    - v. Student Regent visit will be this Thursday, January 11<sup>th</sup>. Lucy will share a flyer
2. Summer Campus Based Fees
  - a. Lisa reviews an updated *Summer Revenue Distribution Methodology*
  - b. Lisa would like to discuss what the actual fee will be today.
  - c. Aaron recalls that we already agreed that we wanted to use the new methodology, and we needed to decide if we would charge Measure 7 and LSS at 100% rate.
  - d. Proposal from Lisa: the fee level would be \$283 for campus based fees. Using the amount that is currently distributed to each of the fees, instead of the calculation of the fee at two-thirds. In addition, the fees that have not been collected would continue as not collected.
  - e. Aaron responds that this is a good plan. There is little impact to the units who receive the funds, and the overall fee level has reduced. Gina agrees.
  - f. Gina suggests that we discuss how students see the bill.
  - g. Suini suggests that Summer Session should have a list of the summer fees on their website, a more detailed list of the individual fees and what is being charged.
  - h. Aaron asks about bringing back the College Government Fee? Lisa suggest the committee continue to look at this question later in the year and make a recommendation for next year. Ian adds that we should continue to get feedback from our college spaces.
  - i. Aaron motions to support Lisa's recommendation (as proposed in 2.d.). Gina seconds the motion. Motion carries by consensus.
3. Funding Call Process
  - a. Lucy explains that there were 31 proposals. She has shared a spreadsheet with a summary of the proposals. In addition, she has shared a folder with all of the materials for the funding proposals and a sample scoring sheet.

- b. Timeline: Deadline: Friday, January 25<sup>th</sup> at 11:59pm
- c. Rating spreadsheet
  - i. Add a column on how much we want to fund and have that column add up with a cell that reflects the difference from the available funds, and a column for notes.
  - ii. Discussion regarding whether we will have a weekend meeting. Suini will send out a call for availability.
  - iii. Gina suggests that we go backward like last year and work from the lower scores first.
  - iv. Lucy suggests that we set a goal of completing this process before the end of winter quarter, given that we have some members graduating at the end of the quarter, by Week 10.
  - v. Lucy will send out individualized rating sheets to
- 4. Campus Elections: January 22<sup>nd</sup> meeting will be dedicated to hear from the authors of the proposed referendum.
- 5. Adjournment
  - a. Gina moves to adjourn. Regina seconds the motion. Motion carries.