

SANTA CRUZ: DIVISION OF STUDENT AFFAIRS AND SUCCESS

June 13, 2022

Emily White  
 Executive Director  
 Career Success

Re: 2021-2022 Student Fee Advisory Committee Funding Recommendations

Dear Emily,

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees and Measure 7 Student Programs Fee. The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that on behalf of SFAC, the Division of Student Affairs and Success has approved the following one-time allocations to Career Success, consistent with the recommendations submitted by the SFAC.

<b>Division</b>	<b>Department / Program</b>	<b>Author(s) of Proposal</b>	<b>Description</b>	<b>Fund Source</b>	<b>Amount</b>
Student Affairs and Success	Career Success	Katie Elliott, Leezel Ramos, Emily White, Veronica Heiskell	Building Experiential Learning Opportunities  <i>Funding for one student employee.</i>	SSF (20000)	<b>\$7,500</b>
Student Affairs and Success	Career Success	Katie Elliott, Leezel Ramos, Emily White, Veronica Heiskell	24/7 Career Engagement Support  <i>No stipulations.</i>	M7 (20360)	<b>\$5,000</b>
Student Affairs and Success	Career Success	Katie Elliott, Leezel Ramos, Emily White, Veronica Heiskell	High-Impact Immersive Career Engagement  <i>No stipulations.</i>	M7 (20360)	<b>\$2,730</b>

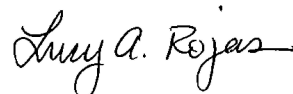
These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 15, 2023. SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

- **All expenditures must be posted to the fund source provided (20000 or 20360).**
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please contact Director Denise Ilarina with the Student Affairs and Success Division to request reimbursement. Denise may be contacted at [dtoni@ucsc.edu](mailto:dtoni@ucsc.edu).
- Back up documentation is required in order to be reimbursed. Please submit the following documentation:
  - Copy of this award letter
  - Completed [reimbursement template](#)
  - Copy of ledgers reflecting expenditures
- Final Deadline for reimbursement is June 15, 2023. Any unspent funds will remain with the SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.
- More resources for awardees can be referenced on SFAC's [website](#).

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at [larojas@ucsc.edu](mailto:larojas@ucsc.edu).

Sincerely,



Lucy A. Rojas

Assistant Vice Chancellor & Chief of Staff

cc: Business Services Officer Elliott  
Associate Director Heiskell  
Director Ilarina  
Associate Director Ramos  
SFAC