

June 13, 2022

Biju Kamaleswaran  
 Interim Vice Chancellor  
 Business and Administrative Services

Re: 2021-2022 Student Fee Advisory Committee Funding Recommendations

Dear Biju,

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees and Measure 7 Student Programs Fee. The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that on behalf of SFAC, the Division of Student Affairs and Success has approved the following one-time allocation to Global Engagement, consistent with the recommendations submitted by the SFAC.

Division	Department / Program	Author(s) of Proposal	Description	Fund Source	Amount
Business and Administrative Services	College Programs Offices	Veronica Vasquez, Tim Barbour, Maya Hernandez & Camerina A. Morales.	Welcome Leaders: A First Six Weeks and Beyond program to Welcome, Mentor & Support Incoming & Continuing Students  <i>No stipulations.</i>	SSF (20000)	<b>\$25,000</b>

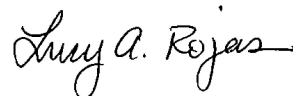
These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 15, 2023. SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

- **All expenditures must be posted to the fund source provided (20000 or 20360).**
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please contact Director Denise Ilarina with the Student Affairs and Success Division to request reimbursement. Denise may be contacted at [dtoni@ucsc.edu](mailto:dtoni@ucsc.edu).
- Back up documentation is required in order to be reimbursed. Please submit the following documentation:
  - Copy of this award letter
  - Completed [reimbursement template](#)
  - Copy of ledgers reflecting expenditures
- Final Deadline for reimbursement is June 15, 2023. Any unspent funds will remain with the SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.
- More resources for awardees can be referenced on SFAC's [website](#).

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at [larojas@ucsc.edu](mailto:larojas@ucsc.edu).

Sincerely,



Lucy A. Rojas

Assistant Vice Chancellor & Chief of Staff

cc: CPC Barbour  
Executive Director Cline  
CPC Hernandez  
Director Ilarina  
AVC Matthews  
CPC Morales  
CPC Vasquez  
SFAC