

June 22, 2021

Alexander Wolf
Dean, Engineering

Dear Alexander:

Re: 2020-21 Student Fee Advisory Committee Funding Recommendations

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees and Measure 7 Student Programs Fee. The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that Interim Vice Chancellor Jennifer Baszile has approved the following one-time allocations to the Division of Engineering, consistent with the recommendations submitted by the SFAC.

Division	Department / Program	Author(s) of Proposal	Description	Fund Source	Amount
Engineering	iGEM 2021	Torrey Brownell, Stephen Hwang	iGEM International Competition <i>Funding to be used for one half of registration expenses.</i>		\$2,750

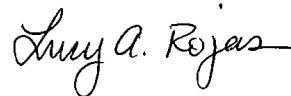
These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s). SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

- **2020-21 cycle awards will end on June 1, 2022 (no requests for extension will be considered). Units have until June 15, 2022 to request reimbursement. Awardees should be prepared to close all payroll by the end of May 2022.**
- **All expenditures must be posted to the fund source provided (20000 or 20360).**
- Funds will be transferred based on actual expenses up to the approved amount.
- For instructions on how to submit your reimbursement request, please see the SFAC [website](#).
- Any unspent funds will remain with the SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.
- More resources for awardees can be referenced on SFAC's [website](#).

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at larojas@ucsc.edu.

Sincerely,



Lucy A. Rojas

Assistant Vice Chancellor & Chief of Staff

cc: Assistant Adjunct Professor Bernick
Director Ilarina
Undergraduate Student Torrey Brownell
Undergraduate Student Stephen Hwang
Director Ormsby
SFAC