

May 17, 2019

PAUL KOCH
Dean, Division of Physical and Biological Sciences

Dear Paul:

Re: 2018-2019 Student Fee Advisory Committee Funding Recommendations

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees, Measure 7 Student Programs Fee, and State Funds.¹ The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that Vice Provost Jaye Padgett has approved the following one-time allocations to Division of Physical and Biological Sciences, consistent with the recommendations submitted by the SFAC.

Division	Department / Program	Author(s) of Proposal	Description	Fund Source	Amount
Physical and Biological Sciences	Rocket Team	Richard Alves, Kent Roberts	Proposal to Fund UC Santa Cruz's Rocket Team in NASA Student Launch Initiative <i>(Funding for launch pad)</i>	State/19900	\$2,500
Physical and Biological Sciences	RCC	Tela Favaloro	Staffing for the Sustainability Lab aka Student Incubator Spaces for Sustainable Innovation <i>(Funding for salary & benefits for one year)</i>	State/19900	\$31,155
				Total	\$33,655

These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 1, 2020. SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

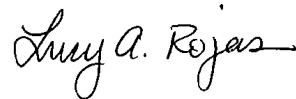
- All expenditures must be posted to the fund source provided (19900, 20000, or 20360).
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please contact Director Denise Ilarina with the Student Success Division to request reimbursement. Denise may be contacted at dtoni@ucsc.edu.

¹ In winter 2019, SFAC was assigned state funds (19900) to allocate through the current year's funding allocation process. These state funds were made available to the campus as a result of the State's Student Services Fee Buy-Back, in which the state bought out what would have been a Student Services Fee increase to students.

- Back up documentation is required in order to be reimbursed. The following documentation may be submitted as back up to the request:
 - Copies of receipts, copies of ledgers with posted expenses, etc.
 - Please also include a copy of this award letter and the org to which funds are to be transferred to.
- Deadline for reimbursement is June 1, 2020. Any unspent funds will be returned to SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at larojas@ucsc.edu.

Sincerely,



Lucy A. Rojas
Assistant Vice Chancellor & Chief of Staff

cc: Undergraduate Student Alves
Assistant Dean Barron
Professor Favaloro
Director Ilarina
Undergraduate Student Roberts
SFAC