

## SANTA CRUZ: DIVISION OF STUDENT SUCCESS

May 17, 2019

LORI KLETZER  
Vice Provost and Dean, Graduate Studies

Dear Lori:

Re: 2018-2019 Student Fee Advisory Committee Funding Recommendations

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees, Measure 7 Student Programs Fee, and State Funds.<sup>1</sup> The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that Vice Provost Jaye Padgett has approved the following one-time allocations to the Graduate Division, consistent with the recommendations submitted by the SFAC.

Division	Department / Program	Author(s) of Proposal	Description	Fund Source	Amount
Graduate Division	Graduate Division	Sonya Newlyn, Nathan Westrup	Grad Slam 2020 Support <i>(Funding for communications trainer for workshop)</i>	SSF/20000	\$3,200
Graduate Division	CruzHacks	Kiran Prasad	CruzHacks 2020 Funding Request	SSF/20000	\$2,500
Graduate Division	Graduate Student Commons	Andrew Barber, Bryan Pratt, Rachel Neuman	GSC HVAC Retrofit and Replacements <i>(Funding for 1/2 of HVAC system)</i>	SSF/20000	\$87,500
Graduate Division	IGSC, GSA	Yulia Gilichinskaya, Tony Boardman	International Graduate Housing Support Role <i>(Funding for 1 person year 1, 2 people year 2)</i>	M7/20360	\$45,000
Graduate Division	Graduate Student Commons	Aaron Springer, Andrew Barber and Rachel Neuman	Graduate Student Commons Furniture Replacement <i>(Funding for half of the Furniture Replacement request)</i>	M7/20360	\$48,620

<sup>1</sup> In winter 2019, SFAC was assigned state funds (19900) to allocate through the current year's funding allocation process. These state funds were made available to the campus as a result of the State's Student Services Fee Buy-Back, in which the state bought out what would have been a Student Services Fee increase to students.

Graduate Division	Graduate Student Commons	Alexandra Race, Andrew Barber and Rachel Neuman	Coffee, Bagels and Belonging: A Weekly Space for Graduate Students	SSF/20000	\$2,000
Graduate Division	Graduate Student Commons	Gillian Bogart, Giselle Laiduc, Andrew Barber and Rachel Neuman	Graduate Writing Retreat <i>(Funding for one session)</i>	State/19900	\$7,600
Graduate Division	GSC/GSA	Randy Villegas, Sara Nasab, Andrew Barber, Rachel Neuman	Graduate Orientation 2019-20 <i>(Excludes band, 1/2 of the catering expenses)</i>	M7 / 20360	\$13,254
				<b>Total</b>	<b>\$209,674</b>

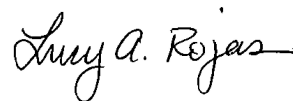
These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 1, 2020. SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

- All expenditures must be posted to the fund source provided (19900, 20000, or 20360).
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please contact Director Denise Ilarina with the Student Success Division to request reimbursement. Denise may be contacted at [dtoni@ucsc.edu](mailto:dtoni@ucsc.edu).
- Back up documentation is required in order to be reimbursed. The following documentation may be submitted as back up to the request:
  - Copies of receipts, copies of ledgers with posted expenses, etc.
  - Please also include a copy of this award letter and the org to which funds are to be transferred to.
- Deadline for reimbursement is June 1, 2020. Any unspent funds will be returned to SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at [larojas@ucsc.edu](mailto:larojas@ucsc.edu).

Sincerely,



Lucy A. Rojas  
Assistant Vice Chancellor & Chief of Staff

cc: Graduate Student Barber  
Graduate Student Boardman  
Graduate Student Bogart  
Graduate Student Gilichinskaya

Director Ilarina  
Graduate Student Laiduc  
Graduate Student Nasab  
Director Neuman  
Administrative Assistant Newlyn  
Undergraduate Student Prasad  
Graduate Student Pratt  
Graduate Student Race  
Financial Analyst Spires  
Graduate Student Springer  
SFAC  
Graduate Student Villegas  
Director Westrup