

SANTA CRUZ: DIVISION OF STUDENT SUCCESS

May 17, 2019

RICHARD HUGHEY
 Vice Provost and Dean
 Division of Undergraduate Education

Dear Richard:

Re: 2018-2019 Student Fee Advisory Committee Funding Recommendations

The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees, Measure 7 Student Programs Fee, and State Funds.¹ The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that Vice Provost Jaye Padgett has approved the following one-time allocations to the Division of Undergraduate Education, consistent with the recommendations submitted by the SFAC.

Division	Department / Program	Author(s) of Proposal	Description	Fund Source	Amount
Undergraduate Education	College 10	Cynthia Lewis, Flora Lu, Andrea Vazquez, Linnea Beckett, Michelle Hernandez,	Youth Participatory Action Research with UCSC Undergraduates and High School Students <i>(Includes funding of \$4K for UG Summer Researchers, \$4K for Grad Summer Researcher, & \$3,000 for vans.)</i>	SSF/20000	\$11,600
Undergraduate Education	Merrill, Crown, Stevenson, Cowell	Elizabeth Abrams, Manel Camps, Alice Yang, Alan Christy	Eastside Writing Center	State/19900	\$23,500
Undergraduate Education	Oakes, Rachel Carson, Porter, Kresge, College 9, College 10	Ben Carson, Sue Carter, Sean Keilen, Regina Langhout, Flora Lu	Westside Writing Center	State/19900	\$23,000
Undergraduate Education	Rachel Carson College	Jess Prudent, Thomas Logwood, Adrian Campos-Arenas, Lauren Reed, Danny Rodriguez,	Rachel Carson College Academic Peer Advising Fund <i>(Funding for 2 peer advisors)</i>	SSF/20000	\$3,300

¹ In winter 2019, SFAC was assigned state funds (19900) to allocate through the current year's funding allocation process. These state funds were made available to the campus as a result of the State's Student Services Fee Buy-Back, in which the state bought out what would have been a Student Services Fee increase to students.

		Sue Carter, Barbara Shelley, David Silva-Espinoza			
Undergraduate Education	Colleges 9 & 10	Flora Lu, Cynthia Lewis, Linnea Beckett, Michelle Hernandez	From Sustainability to Educational Equity: Fostering Community-Engaged Research for UCSC Students <i>(Includes Summer 2019 Grad Student employee, and Undergrad employee, 1/2 of conferences and travel for 1 year)</i>	M7/20360	\$21,500
				Total	\$82,900

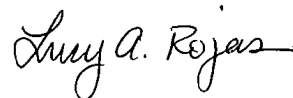
These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 1, 2020. SFAC award funding will be provided on a reimbursement basis.

Financial requirements include:

- All expenditures must be posted to the fund source provided (19900, 20000, or 20360).
- Funds will be transferred based on actual expenses up to the approved amount.
- When funds are expended, please contact Director Denise Ilarina with the Student Success Division to request reimbursement. Denise may be contacted at dtoni@ucsc.edu.
- Back up documentation is required in order to be reimbursed. The following documentation may be submitted as back up to the request:
 - Copies of receipts, copies of ledgers with posted expenses, etc.
 - Please also include a copy of this award letter and the org to which funds are to be transferred to.
- Deadline for reimbursement is June 1, 2020. Any unspent funds will be returned to SFAC for future allocation.
- Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at larojas@ucsc.edu.

Sincerely,



Lucy A. Rojas
Assistant Vice Chancellor & Chief of Staff

cc: Chief of Staff Abercia
Provost Abrams
Provost Camps
Provost Carson
Provost Carter
Provost Christy

Assistant Dean Coddling
Provost Keilen
Provost Langout
Academic Preceptor Reed
Chair Lewis
Provost Lu
SFAC
Provost Yang