

April 19, 2018

RICHARD HUGHEY
Vice Provost and Dean, Undergraduate Education

Dear Richard:

Re: 2017-2018 Student Fee Advisory Committee Funding Recommendations


The Student Fee Advisory Committee (SFAC) was charged with reviewing funding proposals for the allocation of Student Services Fees and Measure 7 Student Programs Fee. The committee employed a data-driven approach using established criteria and metrics to review proposals that were submitted by various campus community members. I am pleased to notify you that Vice Provost Jaye Padgett has approved the following one-time allocations to Undergraduate Education, consistent with the recommendations submitted by the SFAC.

Division	Department/Program	Author(s) of Proposal	Description	Student Services Fee	Measure 7
Undergraduate Education	Oakes College Rachel Carson College Porter College Kresge College College 9 College 10	Ben Carson, Sean Keilen, Regina Langout, Ronnie Lipshutz, Flora Lu	Westside Writing Center	\$25,000	
Undergraduate Education	Global Engagement	Keri Toma	Global Programs. Funding for programs; no funding provided for proposed day trip or retreat.		\$22,460

These funds are to be expended in the manner outlined in the funding proposal submitted by the author(s) by June 1, 2019. SFAC award funding will be provided on a reimbursement basis. Therefore, when funds are expended, please contact Director Denise Ilarina with the Student Success Division to request reimbursement. Denise may be contacted at dtoni@ucsc.edu. Back up documentation is required in order to be reimbursed. The following documentation may be submitted as back up to the request: copies of receipts, copies of ledgers with posted expenses, etc. Please also include a copy of this award letter and the FOAPAL to which funds are to be transferred to. Deadline for reimbursement is June 1, 2019. Any unspent funds will be returned to SFAC for future allocation. Any student groups that require funding to be released in advance of an event in order for that event to be approved, should contact me directly to coordinate the transfer of funds.

If you or your staff has questions about your allocation or reimbursement process, please do not hesitate to contact me at extension 9-1676 or via email at larojas@ucsc.edu.

Sincerely,

A handwritten signature in black ink that reads "Lucy A. Rojas". The signature is written in a cursive style with a small dot above the 'i' in "Rojas".

Lucy A. Rojas
Assistant Vice Chancellor & Chief of Staff

cc: Provost Carson
Assistant Dean Coddling
Director Ilarina
Provost Keilen
Provost Langhout
Provost Lipschutz
Provost Lu
Vice Provost Padgett
Budget Analyst Silva-Espinoza
Manager Toma
SFAC