October 14, 2019

MAY ALVEREZ, Merrill College Representative
LISA BISHOP, Planning and Budget Representative
SUE CARTER, Provost Representative
ALEXANDRINA CHAVEZ, SUA Ex-Officio Representative
BRYNNA DOWNEY, Graduate Student Representative
CHASE HAYES, Oakes College Representative
VIGNESH IYER, College 9 Representative
LYDIA JENKINS-SLECZKOWSKI, Chair, Cowell College Representative
ISAAC KARTH, Graduate Student Representative
ELLIOT LEWIS, Porter College Representative
VERONICA MITRY, Rachel Carson College Representative
VENKATESH NAGUBANDI, Crown College Representative
LUCY ROJAS, Adviser to the Committee
ADAM SELCOV, Vice Chair, Stevenson College Representative
Vacant, College 10 Representative
Vacant, Kresge College Representative

RE: 2019-2020 Student Fee Advisory Committee Charge Letter

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2019-2020 academic year. SFAC is an important advisory group, and I look to the committee as the primary avenue for providing student input about decisions regarding the allocation of student fees and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Vice Provost for Student Success (VPSS) in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To provide a continuing study of programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the VPSS; and
- To advise the VPSS on other questions regarding campus-based student services and programs and campus-based student academic support.

SFAC membership includes 10 undergraduate students recommended by the SUA’s Student Committee on Committees; two graduate students appointed by the Graduate Student Association; one staff at-large representative recommended by the Staff Advisory Board; and one faculty at-large appointed by the Council of Provosts. In addition, the committee will include several non-voting members, including an ex-officio representative from the Student Union Assembly, an ex-officio representative of the Planning and Budget Office, and staff support from the Division of Student Success. For more information about SFAC’s process, terms of service, responsibility of the committee chair and vice chair, and orientation handbook and other resources, please review the SFAC web page.
For 2019-2020, I am charging SFAC with the following activities:

- Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics, and finalize recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees, as follows (as of October 14):

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<tbody>
<tr>
<td>Reserves Holding SSF (20000)</td>
<td>$163,607.73</td>
<td>0</td>
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<tr>
<td>Reserves Holding M7 (20360)</td>
<td>$6,391.24</td>
<td>0</td>
</tr>
<tr>
<td>New M7 Allocation (20360)</td>
<td>$272,841</td>
<td>$1,091</td>
</tr>
<tr>
<td>Forfeitures from 2017-18</td>
<td>$38,859</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL AVAILABLE</strong></td>
<td><strong>$481,698.76</strong></td>
<td><strong>$1,091</strong></td>
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- As requested, review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects and other facility projects; make recommendations on allocations for facility related projects.
- Be available to consult as needed related to seismic renovations that include: KZSC Building and Cantu Center.
- Review summer 2019 campus-based student fees and recommend allocations for projected summer 2020 fee funding.
- Review all proposed referenda measure(s) for the spring 2020 election cycle and document the official opinion of the committee.
- Coordinate with the Campus Based Fees Work Group to determine appropriate partnerships around creating more transparency for the utilization of campus based fees.
- Convene sub-committees to focus on internal and external committee operations.
- Determine an appropriate method for reviewing units previous funded through the SFAC annual funding call process.

Thank you for agreeing to serve the campus in this important capacity. The state’s continuing economic problems make this an especially critical time in the university’s history to maintain the quality of our programs and services with constrained resources.

Sincerely,

Jaye Padgett
Vice Provost for Student Success

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1 The final SSF allocation will be determined upon notification from Planning & Budget later in fall quarter 2019.