September 14, 2021

LISA BISHOP, Planning and Budget Representative
BRYNNA DOWNEY, Chair, Graduate Student Representative
KAYLA GOMEZ, SUA Ex-Officio Representative
ALVIN HO, Vice Chair, Stevenson College Representative
STEPHANIE HERRERA, Graduate Student Representative
ANDY HUYNH, Cowell College Representative
VIVIAN PHAM, College 10 Representative
CHARLENE PROO, Oakes College Representative
GLORIA QIU, College 9 Representative
LUCY ROJAS, Adviser to the Committee
MATHEW SARTI, Rachel Carson College Representative
VACANT, Crown College Representative
VACANT, Merrill College Representative
VACANT, Kresge College Representative
VACANT, Porter College Representative

RE: 2021-2022 Student Fee Advisory Committee Charge Letter

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2021-22 academic year. SFAC is an important advisory body, and I look to the committee to serve as the primary avenue for providing student recommendations on the use of Student Services Fee revenue and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Vice Chancellor for Student Affairs and Success (VCSAS) in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To review and provide recommendations regarding programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the VCSAS; and
- To advise the VCSAS on other questions regarding campus-based student services and programs within the Committee’s purview consistent with the Guidelines for Implementing the Student Services Fee Portion of the University of California Student Fee Policy.

SFAC membership includes: Ten undergraduate students appointed by the SUA’s Student Committee on Committees, two graduate students appointed by the Graduate Student Association, one staff at-large representative recommended by the Staff Advisory Board, and one faculty at-large appointed by the Council of Provosts. In addition, the committee will include several non-voting members: an ex-officio representative from the Student Union Assembly, an ex-officio representative of the Planning and Budget Office, and staff support from the Division of Student Affairs and Success. For more information about SFAC’s process, terms of service, responsibilities of the committee chair and vice chair, or orientation handbook and other resources, please review the SFAC webpage.
For 2021-2022, I am charging SFAC with the following activities:

- Review proposals for funding submitted by campus units and programs using a data-driven approach, criteria, and metrics, and to finalize recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees, as follows (as of September 8, 2021):

<table>
<thead>
<tr>
<th>FY22 Allocation (from Planning and Budget)</th>
<th>One-Time Funds (19000)</th>
<th>One-Time Funds (SSF)</th>
<th>One-Time Funds (M7)</th>
<th>Total (all fund sources)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carryforward (includes forfeitures from previously allocated awards)</td>
<td>0</td>
<td>$250,000</td>
<td>$102,399.33</td>
<td>$352,399.33</td>
</tr>
<tr>
<td>Carryforward</td>
<td>$1,656.95</td>
<td>$56,252.50</td>
<td>$128,437.87</td>
<td>$186,347.32</td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
<td>$1,656.95</td>
<td>$306,252.50</td>
<td>$230,837.20</td>
<td>$538,746.65</td>
</tr>
</tbody>
</table>

- As requested, review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects and other facility projects; and make recommendations on allocations for facility-related projects.
- Review summer 2021 campus-based student fees and recommend allocations for projected summer 2022 fee funding.
- Review all proposed referenda measure(s) for the spring 2022 election cycle and document the official opinion of the committee.
- Coordinate with the Campus Based Fees Workgroup to determine appropriate partnerships around creating more transparency for the utilization of campus-based fees.
- Convene sub-committees on an ad-hoc basis on topics the SFAC is interested in engaging in for further discussion.
- Determine an appropriate method for reviewing units previously funded through the SFAC annual funding call process.
- Engage quarterly with the University of California Council on Student Fees.
- Continue to engage with units to understand the impacts of COVID-19 and remote operations.
● Consult and advise on the development of a policy to establish a methodology for campus-based fee reductions or eliminations.

● Explore the impacts of cohort-based tuition model and be available to consult with campus administration about the possibility of increased tuition.

Thank you for agreeing to serve the campus in this important capacity. The state’s continuing economic problems and ongoing pandemic make this an especially critical time in the University’s history to maintain the quality of our programs and services with constrained resources.

Sincerely,

Jennifer Baszile
Interim Vice Chancellor for Student Affairs and Success