October 15, 2020

MAY ALVEREZ, Merrill College Representative
LISA BISHOP, Planning and Budget Representative
BRYNNA DOWNEY, Chair, Graduate Student Representative
BRENT INSUA, Kresge College Representative
ISAAC KARTH, Graduate Student Representative
ELLIOT LEWIS, Porter College Representative
CHLOE MIETZEL, SUA Ex-Officio Representative
VENKATESH NAGUBANDI, Vice Chair, Crown College Representative
VIVIAN PHAM, College 10 Representative
LUCY ROJAS, Adviser to the Committee
Vacant, Cowell College Representative
Vacant, Stevenson College Representative
Vacant, Oakes College Representative
Vacant, Rachel Carson College Representative
Vacant, College 9 Representative

RE: 2020-2021 Student Fee Advisory Committee Charge Letter

Dear Colleagues:

I am pleased to confirm your appointment to the Student Fee Advisory Committee (SFAC) for the 2020-2021 academic year. SFAC is an important advisory group, and I look to the committee as the primary avenue for providing student recommendations on the use of Student Services Fee revenue and assessments of certain units and programs. In general, the purpose and objectives of the committee are:

- To assist the Vice Chancellor for Student Affairs and Success (VCSAS) in efforts to determine attitudes of the student body on matters pertaining to student fees;
- To review and provide recommendations regarding programs supported by the Student Services Fee, Student Programs Fee, and/or selected programs supported by Miscellaneous Fees, and to recommend funding priorities to the VCSAS; and
- To advise the VCSAS on other questions regarding campus-based student services and programs within the Committee’s purview consistent with the Guidelines for Implementing the Student Services Fee Portion of the University of California Student Fee Policy.

SFAC membership includes: 10 undergraduate students appointed by the SUA’s Student Committee on Committees, two graduate students appointed by the Graduate Student Association, one staff at-large representative recommended by the Staff Advisory Board, and one faculty at-large appointed by the Council of Provosts. In addition, the committee will include several non-voting members: an ex-officio representative from the Student Union Assembly, an ex-officio representative of the Planning and Budget Office, and staff support from the Division of Student Affairs and Success. For more information about SFAC’s process, terms of service, responsibilities of the committee chair and vice chair, or orientation handbook and other resources, please review the SFAC webpage.
For 2020-2021, I am charging SFAC with the following activities:

- Review proposals for funding submitted by campus units and programs, using the data-driven approach, criteria, and metrics, and finalize recommendations on allocations of one-time and permanent Student Services and Student Programs (Measure 7) Fees, as follows (as of September 24, 2020):

<table>
<thead>
<tr>
<th></th>
<th>One-Time Funds (Available 2020-2021)</th>
<th>Permanent Funds (Available 2020-2021)</th>
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</thead>
<tbody>
<tr>
<td>New SSF Allocation (20000)</td>
<td>$250,000</td>
<td>0</td>
</tr>
<tr>
<td>New M7 Allocation (20360)</td>
<td>$127,814</td>
<td>0</td>
</tr>
<tr>
<td>Reserves Holding SSF (20000)</td>
<td>$20,922</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
<td>$398,736</td>
<td>0</td>
</tr>
</tbody>
</table>

- As requested, review the various fees that support student-funded facilities; analyze amounts in facility and seismic reserve accounts; review and analyze requests that are made from units related to major maintenance, capital projects and other facility projects; and make recommendations on allocations for facility-related projects.

- Review summer 2020 campus-based student fees and recommend allocations for projected summer 2021 fee funding.

- Review all proposed referenda measure(s) for the spring 2021 election cycle and document the official opinion of the committee.

- Coordinate with the Campus Based Fees Work Group to determine appropriate partnerships around creating more transparency for the utilization of campus-based fees.

- Convene sub-committees on an ad-hoc basis on topics the SFAC is interested in engaging in further discussion.

- Determine an appropriate method for reviewing units previously funded through the SFAC annual funding call process.

- Engage quarterly with the University of California Council on Student Fees.

- Continue to engage with units to understand the impacts of COVID-19 and remote operations.

Thank you for agreeing to serve the campus in this important capacity. The state’s continuing economic problems and ongoing pandemic make this an especially critical time in the university’s history to maintain the quality of our programs and services with constrained resources.

Sincerely,

Jennifer Baszile
Interim Vice Chancellor for Student Affairs and Success