**Student Fee Advisory Committee**

**Meeting Minutes**

**May 25th, 2023**

**3:00 - 4:30 pm**

**Hybrid @ Kerr Hall Room 61**

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Present: Bara, Jhertau, Tanisha, Gabrielle, Charlene, Lucy, Lisa, Andy

Zoom: <https://ucsc.zoom.us/j/99731613774?pwd=WDdMZm9DaE02QlphQ3JiVk14WGRwQT09>

1. Welcome & Check-In ( ~5 minutes)
	1. Check-In Prompt:
		1. Name, Space, Year, Pronouns and Major (if comfortable/applicable)
			1. Cowell, Crown, Merrill, Porter, Kresge, Oakes, RCC, C9, JRL, GSC, GSA, Provost, SUA, Lisa, Lucy, Lydia, Jade, Liz Moya (SAB), Jackie
2. Jackie Brummett 3-3:45pm
	1. Discuss SSF
	2. Jackie shares a presentation.
	3. Core funds are a subset of campus revenue streams that fund the core functions of the campus. Core funds are state funds, student services fees, tuition and non-resident tuition, contract and grant indirect cost recovery.
	4. Process for allocating funds across the campus
		1. Principal officers are designed officials that are responsible for all of the resources in their divisions. Jackie shares a chart with the various administrative and academic principal officers. Communication regarding funding is primarily at the CP/EVC, Chancellor and Principal Officers.
		2. Jackie reviewed the process for allocating new core funds.
		3. Jackie explains the process for establishing the amount that goes to SFAC.
		4. Discussion regarding the permanent budget for SSF, how it’s reported, etc.
		5. Discussion regarding strategies to review units how to receive SSF.
		6. Lucy offers to meet with members over the summer to discuss a cycle and process to review.
		7. Charlene asks about funding for the increase to the student stipends.
3. Approval of Agenda and Minutes: Not approved as there was no quorum.
4. Announcements & Updates:
	1. Flyer for vacancies
		1. [Vacancy flyers](https://drive.google.com/drive/folders/1ShKma0SxtddPVQsslQWfj4JaCJFag4QA?usp=sharing)
	2. Recommendations
	3. On boarding begins week 9 for new appointees for Chair and Vice Chair
	4. We will have upcoming SCOC recruitments for Oakes, Kresge, and Stevenson.
5. Timeline Review Work Future
	1. Fall
		* 1. Application and memorandum out week 0
			2. Application due end of Fall
			3. Workshops x3
			4. During meeting work on Vistations including meetings with chancellor and Fee units form last spring that couldn't come spring 2023
			5. Office hours
	2. Winter
		* 1. Read
			2. Begin review
			3. Complete recommendations and trimming by end of winter
	3. Spring
		* 1. Projects, vistations etc.
			2. Funding call & Timeline and memorandum work to have ready starting following Fall
6. Funding Application Work
	1. Transition to google forms
	2. [2023-2024 SFAC Proposal Application M7](https://docs.google.com/document/d/1Kt5KaHeAXexXTBxdYTN9SSCWZ21TcTkq5tBE8SMAxPI/edit?usp=sharing)
	3. [2023-2024 SFAC Proposal Application SSF](https://docs.google.com/document/d/1I0u4gsAxubLtN295PQhjwVUbRcBThr0EPTUEoILnEKE/edit?usp=sharing)
	4. [2023-2024 SFAC Proposal Application EMH](https://docs.google.com/document/d/1GUC7L4HfsHwAYHAQyxr73C65Falx3lRvy4k5-BGnEhI/edit?usp=sharing)
	5. Discussion regarding how challenging the “trimming process” of assigning allocations to fund sources.
	6. Discussion regarding the timeline for next year’s cycle.
	7. Discussion regarding more vetting as the applications come in to assign possible fund source type. Also, we should include more instruction about fund sources in the orientation sessions.
	8. Add more questions for academic/instruction/research related questions - to vet the appropriateness of the request - add this to the orientation as well.
	9. Ask for feedback about the form.
	10. We need to discuss and agree on the timeline for consultations.
7. Recap Subcommittees
	1. The group works on the questions for the carry forward analysis. The goal would be to send in the spring with an invitation to come visit in the fall.
	2. The subcommittee will meet Tuesday, May 30th, 12 - 1 pm, Zoom

[**Draft questions**](https://docs.google.com/document/d/14qjKKHb9rPXYPg0qeZP5s5_kVLn7gMzNFHbi-1m8lcg/edit?usp=sharing)

* + - 1. **Campus Programs Fee: 743.7% (DOS)**
			2. **Student Media Voice Fee: 438.4% (SOMeCa**)
			3. **Student Media Council Fee: 357.2% (SOMeCa)**
			4. **Cultural Arts & Diversity Fee: 233.1%**
			5. **Student Governed Spaces Fee: 223.0% (SUGB/SOMeCa)**
			6. **Student Fitness Center Facility Fee: -20% (A&R)**
			7. **Student Government fee:** Cowell (226.2%), Stevenson (314.1%), Porter (919.6%), and Kresge (367.1%)
1. Future guests and topics
	1. Work on Social Media Project
	2. Plan SFAC Meeting with the Chancellor Cynthia Larive (~Fall 2023) send communication.
	3. Plan SFAC Meeting with Vice Chancellor Akirah Bradley-Armstrong send communication(~Fall 2023)
	4. Member graduation!
2. Adjournment
	1. Meeting adjourned at 4:31 pm.