**Student Fee Advisory Committee**

**Meeting Agenda**

**May 04th, 2023**

**3:00 - 4:30pm**

**Hybrid @ Kerr Hall 61**

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Zoom: <https://ucsc.zoom.us/j/99731613774?pwd=WDdMZm9DaE02QlphQ3JiVk14WGRwQT09>

1. Welcome & Check-In (5mins)
	1. Check-In Prompt:
		1. Name, Space, Year, Pronouns and Major (if comfortable/applicable)
			1. Cowell, Crown, Merrill, Porter, Kresge, Oakes, RCC, C9, JRL, GSC, GSA, Provost, SUA, Lisa, Lucy, Lydia, Jade, Liz Moya (SAB)

Andy

Marhsall

Mel

Gabrielle

Bara

Tanisha

Jhertau

Lisa

Lucy

Lydia

Jade

Liz

Charlene

Katie

1. Approval of Agenda and [Minutes](https://docs.google.com/document/d/1eAV2DW04HwxKqHNi_0gXh5EZQQHS0hh3xayoCW9UP5A/edit)

Marshall Motions

Bara Seconds

1. Announcements & Updates: (2min)
	1. The CSF Spring Quarter Meeting is scheduled for: (2mins)
		1. Saturday, May 6th from 9:30 AM to 5 PM with Lunch from 12:30 PM to 1:30 PM and Scheduled Breaks
		2. Sunday, May 7th from 9:30 AM to 12:30 PM - No Meals Provided
		3. Location: UC Berkeley
		4. Attendees: Andy, Bara, Jhertau, Marshall, and Gabrielle

There is a UCOP meeting tomorrow - open for everyone to come 2-3:30 - zoom meeting not related to CSF

Lucy was able to find a hotel - not offering breakfast so Lucy will see if they will offer breakfast at hotel - lucy will send an email later today - marriott in berkeley

Lydia - took care of car

If there are any parking or food purchases keep receipts so they can get reimbursed

1. Look over final numbers on last weeks suggestion and approve(funding allocation finalize:
2. [CSF limitations document](https://drive.google.com/file/d/1ZwIja9VhOHXx091n5E9nSItaHJCigujk/view?usp=sharing)
3. Previously remaining allocations:
	1. SSF + M7: $18551
	2. EMH: $34,493
4. [2022\_2023\_SFAC\_Rating\_Worksheet](https://docs.google.com/spreadsheets/d/1AzMKAqDxuvNpOTD6Ga_cbQg7TQCvB8f2LYp0DM1GXCk/edit?usp=sharing)

Updated total number and EMH in different sources

Divide the money by the partially funded, and the highlighted in blue are the fully funded proposals

Usually there is a motion to adopt all of the additions to make it official - a roll call vote

Jhertau motions approve the 22-23 funding allocations as outlined on theSFAC 22-23 rating worksheet

Mel and Bara second

Andy - yes

Marhsall - yes

Mel - yes

Gabrielle - yes

Bara - yes

Charlene - yes

Tanisha - yes

Katie - yes

Jhertau - yes

Liz - yes

The motion passes

What happens next it goes with the spreadsheet to Akira

She will look at in and see if she approves

Lucy and Jade will be sending out those letter drafts

After we finish the letters - jade will look through the minutes and see why there was not funding to some of the groups and draft letters to why some groups werent funded

Team Potluck?

1. Review SFAC bylaws from 2018:
	1. [Student Fee Advisory Committee​ ​Bylaws](https://sfac.ucsc.edu/about/sfac_bylaws_060418.pdf) (last updated June 2018)
		1. Update language for quorum requirements

Invitation to change any bylaws that might be changed or might want any suggestions

The quorum has one more than the committee members

Maybe we could make both line up better

Proxy is a maybe

In the current bylaws proxies cant vote

Proxys kind of dont work because proxies dont really know whats going on

Maybe someone from the college senate that the person is from, or that knows how sfac works

Maybe take some time on how to work the wording out

1. Anyway you can get into contact with the committee like email or text
2. Send a proxy with the voting ideas
3. As long as we have at least half of the voting members we meet quorum (7 if we have the whole committee) 6 members

This is something we can bring up at CSF and ask how they do it, ask the San Diego SFAC how they operate since theyre on a college system as well

Merill Crown and JRL doesnt have quorum

Draft language before approving anything

1. Review budget for stipend changes:
	1. [SFAC Handbook 2015-16.pdf](https://drive.google.com/file/d/1ANYnGbpTcUGPmEnovWobgipAHLgLExNe/view?usp=sharing)
	2. Budget(operational)

Operational budget

Lucy and Lydia will talk about it next week at the prep meeting

1. Review units with large carryforward from Lisa’s presentation:
	1. [SFAC Budget presentation 4-2023.pdf](https://drive.google.com/file/d/1kNZtr_awVR1DU_4SxyUWXcuueEQYZR0R/view?usp=share_link)
	2. Subcommittee form to review materials
		1. Jhertau
		2. Marshall
	3. Who do we want to ask to come in?
		1. Student Media Council
		2. Student Media Voice
		3. College senates visit: Porter, Cowell, Stevenson, and Kresge
		4. Cultural Arts and Diversity
		5. Campus Programs Fee
		6. Student Fitness Center Facility Fee

For the remainder of the meeting draft questions for each space as well as general questions

Do a mix of personal and general questions

Marshall met with the student media council

Zoom is getting the first 3 in person is getting the last 3

There is a drafting document placed in the agenda

What do folks want to ask

* What is the general idea of what theyre gonna do with their carry forward
* Why has it gotten this far
* Are there any projects that they want to do that they dont have the money for

Possibly TAPS ( this wouldnt be apart of the large carryforward

* Propose for them to pay for students to get their bus driving license

CAD - measure 47

* They have meaningful and diverse performances
* $268.4

Maybe there are stipulations to how their money is being spent

Maybe next year we should ask to the student councils if there is still a large carry forward

<https://docs.google.com/document/d/14qjKKHb9rPXYPg0qeZP5s5_kVLn7gMzNFHbi-1m8lcg/edit?usp=sharing>

We can be available to folks to provide advice to these units and support them in how they mght spend their money or support their ideas

d.Find contacts

* + 1. Draft emails
		2. Draft questions

Have these questions done by next week and send these questions to to them so theyre prepared and ready to answer them

Ask CSF what questions do they ask these units

If youre attending CSF you can ask questions or come up with them

Maybe a subcommittee so we can help eachother out

Bara will send out a when to meet by tonight

Some of these questions can be sent to all of the committees and some of them can be used directly

Reach out to TAPs and ask the questions

Look over the timeline and maybe we can meet week 10

Maybe have Jackie come in and have a permanent SFAC budget

* The benefits for the provisions that we have set up can be redistributed
* Either Andy or Charlene sends an email to Jackie to ask her to talk about general SFAC things Jackie Brummett
* jackie@ucsc.edu - assistant budget director
1. If time permits: Brainstorm future guests and topics
	1. Bringing in past units that submit proposals, preferably in spring.
	2. Discuss units/ fees with large carryforwards, shouldn’t have more than 15-10% of their budget amount, spring week 3
	3. Meeting with the Chancellor Cynthia Larive.
	4. Meeting with Vice Chancellor Akirah Bradley-Armstrong
2. Adjournment

Andy motions to adjourn

Jhertau seconds